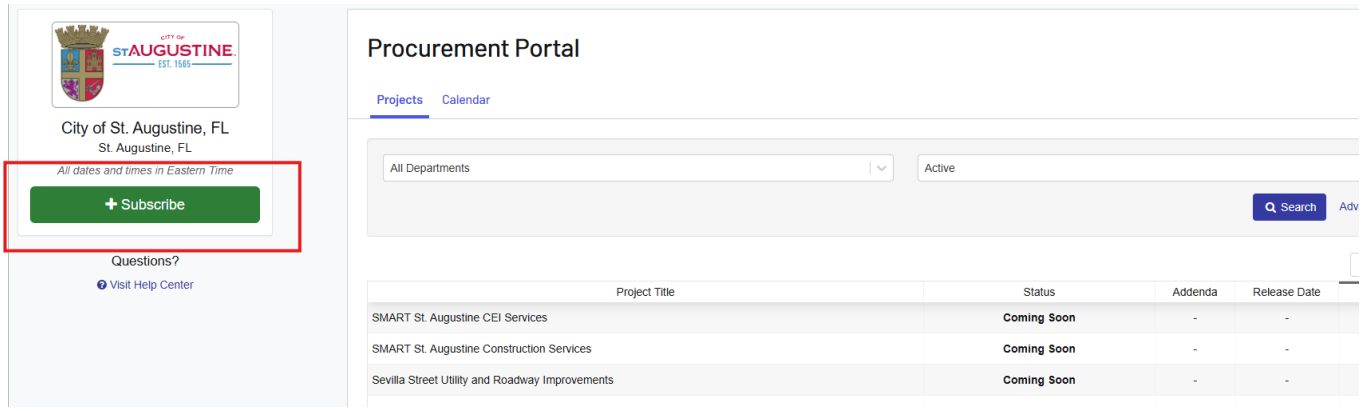
What can OpenGov do for our Vendors:

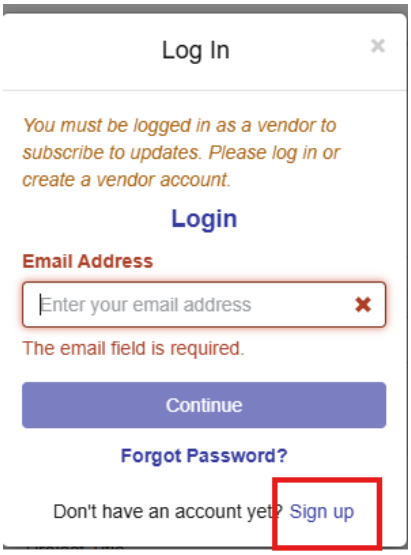
- Receive notifications of future solicitation by registering on the e-Procurement Portal and selecting the “Subscribe” button to create an account.
- Follow existing opportunities and receive updates by finding the solicitation and clicking the “Follow” button. This will allow all interested Respondents to receive addendums automatically,
- Submit questions and receive timely answers online regarding open solicitations.
- Use a guided process of responding electronically to solicitations to ensure responses are accurately completed.
- One location for all solicitations issued by the City of St. Augustine.

How to Sign up to be a Vendor in OpenGov for FREE

1. Select “Subscribe” on the City’s procurement Portal. You can access this Portal on the City’s website or by visiting: https://procurement.opengov.com/portal/staugustine



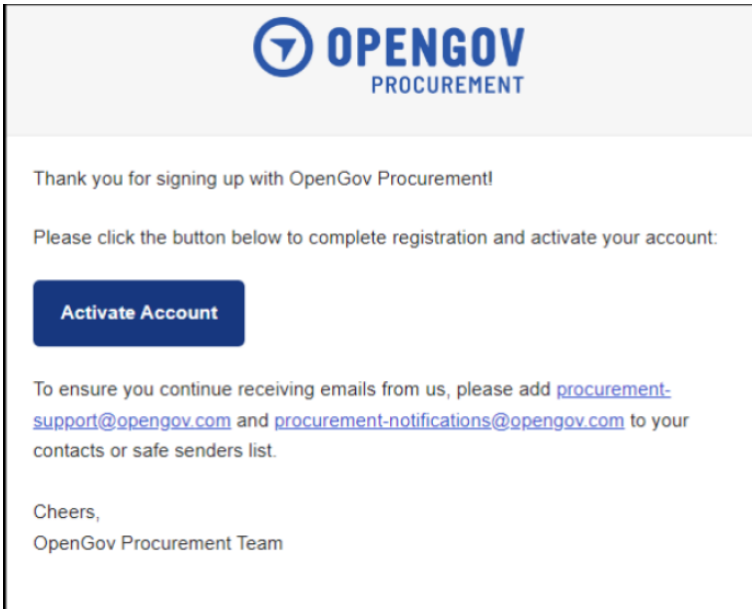
2. Select “Sign up”.



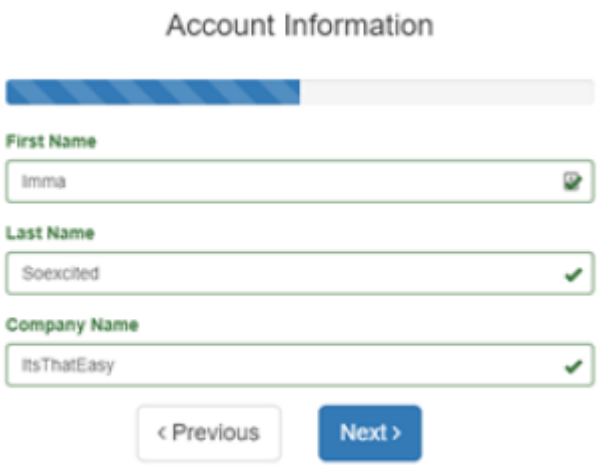
3. Enter your Email Address.

***If someone shares the same email domain with you and has already registered your organization with OpenGov Procurement, your request to join will be sent to your organization's Admin(s). The Admin of the existing account will be notified by email of your pending request. The Admin will then need to log into their OpenGov Procurement account in order to approve your request. Once you are approved, you can continue to complete your registration as outlined in the steps below.

4. Check Your Inbox and click the "Activate Account" button in the welcome email.

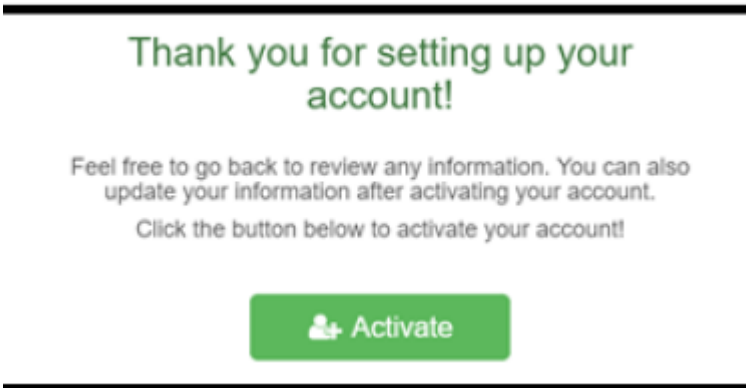


5. Fill in Your Name and Your Company Name.



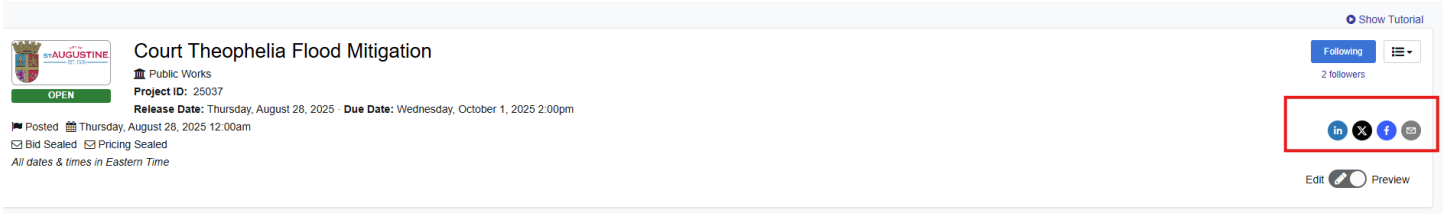
6. Enter a password.

7. Press the "Activate" button, and you're in!



Other Items:

- Keep your contact information and company profile updated. This information will be automatically submitted with each of your responses and proposals. Updating this information on your company profile will remove the need to correct auto-populated information in your company profile section on each response.
- Click "Follow" on any open projects that are of interest to you.
- Click "Apply to Project" on any project you want to submit a proposal to.
- Share, Share, Share! Hey, not all these projects may be right for you, but we bet you know someone it WILL be right for. Help each other and share projects with our easy social media share links! See below.


Show Tutorial
OPEN
Court Theophelia Flood Mitigation
Public Works
Project ID: 25037
Release Date: Thursday, August 28, 2025 · Due Date: Wednesday, October 1, 2025 2:00pm
Posted Thursday, August 28, 2025 12:00am
Bid Sealed Pricing Sealed
All dates & times in Eastern Time
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