Submitting a Development Review Committee Application through the Public Portal: A Step-by-Step Guide
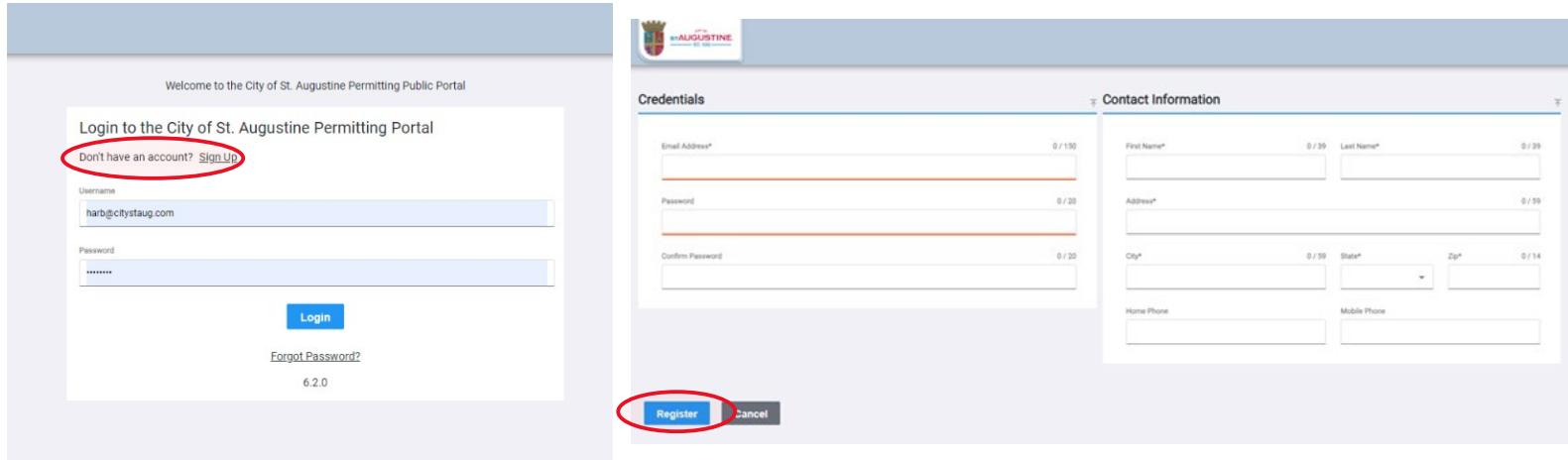
Portal accessed at https://gis.citystaug.com/COSAPermits/login

Step 1: If new, Sign Up and create an account, or Log into an existing account.

You will receive an email confirmation to activate your new account.

Step 2: Create a new application.
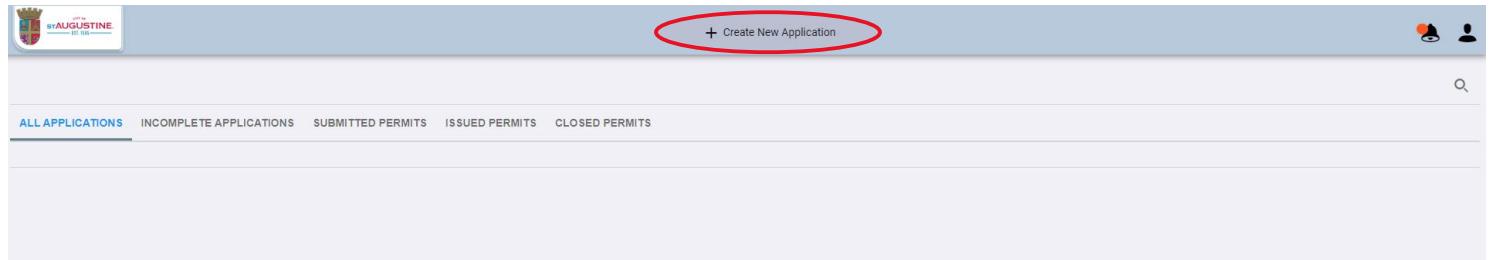
Choose Development Review Committee (Friday Review Meeting)
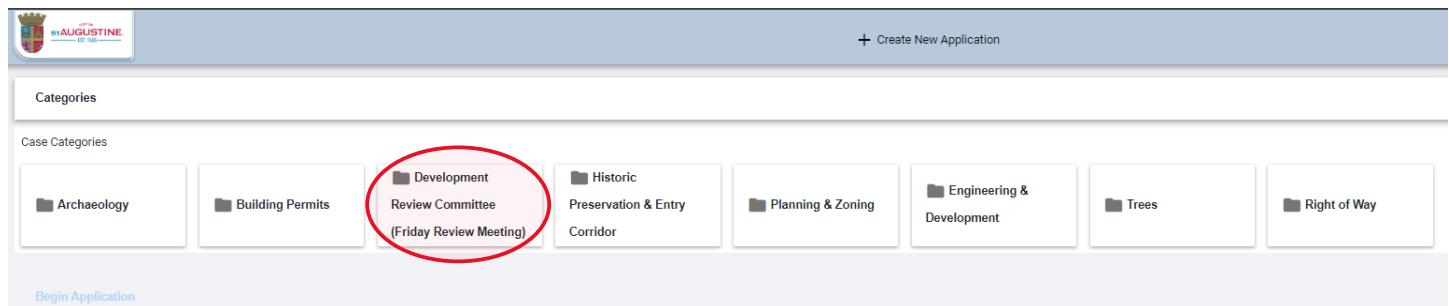
Step 3: Select the application type: Development Review Committee (Friday Review Meeting)
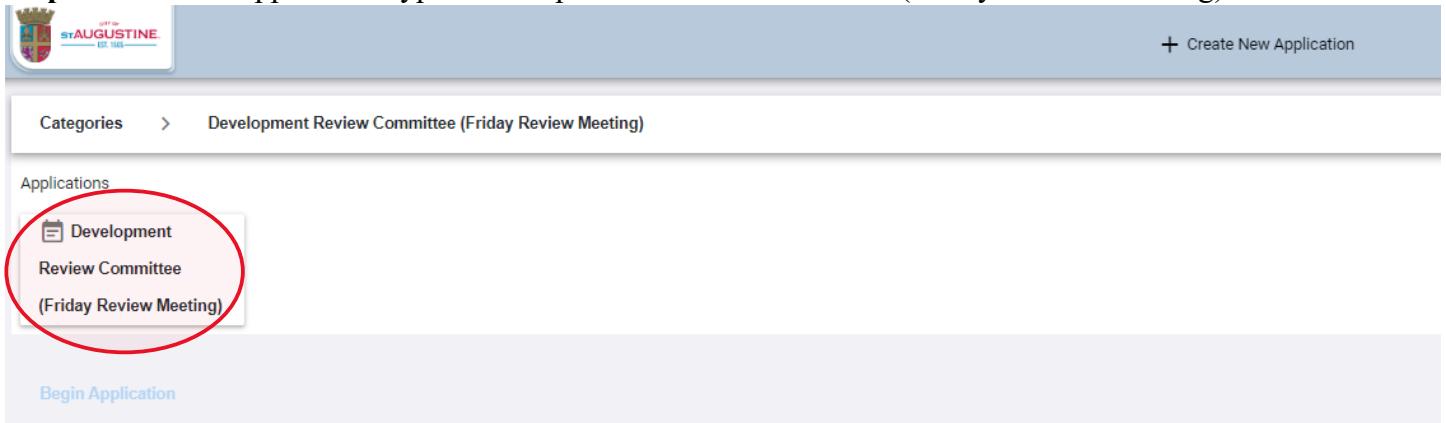
Select "Begin Application".
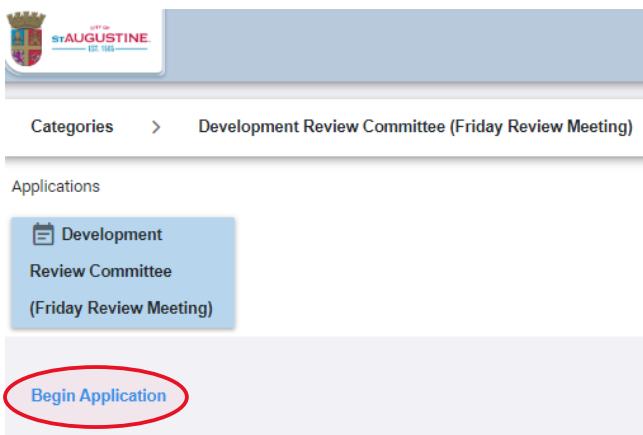
Step 4: Fill in application and attach required documents (PDF format files only)

Contact drc@citystaug.com with any questions, portal issues, or feedback.