

**DETERMINATION OF UNDUE ECONOMIC HARDSHIP WORKSHEET**  
 SUBMITTED FOR CERTIFICATE OF DEMOLITION APPLICATION TO THE  
 CITY OF ST. AUGUSTINE HISTORIC ARCHITECTURAL REVIEW BOARD  
 PLANNING AND BUILDING DEPARTMENT

<b>Property address:</b>	<b>Board meeting date:</b>

Undue economic hardship: *an onerous and excessive financial burden that would be placed upon a property owner by the denial of a certificate of demolition or a similar burden which would be placed on a property owner by conditions which the commission seeks to place on the granting of a certificate.*

The following items are included on the Certificate of Demolition as listed in our City Code Section 28-89(3)b. Note the burden of proof lies with the applicant to provide any or all of information listed below.

Check the following item(s) submitted to claim economic hardship:

<input type="checkbox"/> An estimate of the cost of the proposed construction, alteration, demolition, or removal. <input type="checkbox"/> The estimated market value of the property in its current condition and after completion of the proposed construction, alteration, demolition, or removal. <input type="checkbox"/> An estimate from an architect, developer, licensed contractor, real estate consultant, appraiser, or other real estate professional experienced in rehabilitation as to the economic feasibility of rehabilitation or reuse of the existing structure on the property. <input type="checkbox"/> The annual gross income from the property for the previous two (2) years; itemized operating and maintenance expenses for the previous two (2) years; and depreciation deduction and annual cash flow before and after debt service, if any. <input type="checkbox"/> The remaining balance on any mortgage or other financing secured by the property and annual debt service, if any, for the previous two (2) years. <input type="checkbox"/> All appraisals obtained within the previous two (2) years by the owner or applicant in connection with the purchase, financing, or ownership of the property. <input type="checkbox"/> Any listing of the property for sale or rent, price asked, and offers received, if any, within the previous two (2) years. <input type="checkbox"/> The assessed value of the property according to the two (2) most recent assessments; <input type="checkbox"/> The real estate taxes for the previous two (2) years. <input type="checkbox"/> The form of ownership or operation of the property, whether an individual, sole proprietorship, for profit or not-for-profit corporation, limited partnership, or joint venture. <input type="checkbox"/> Any other information deemed appropriate by the applicant as to how the property does not yield or may not yield a reasonable return to the property owner, listed here: _____
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**APPLICANT/OWNER QUESTIONS** *(please use separate sheet if needed)*

<b>1A. What was the owner's intended use of the property at the time of purchase?</b>
<b>2A. What steps did the owner take in determining that the property in its existing condition was suitable for their intended use?</b>
<b>3A. Did the owner research applicable City regulations prior to purchase of the property? If so, please cite to which sections of the Comprehensive Plan or Municipal Code support the application.</b>
<b>4A. If the demolition is approved, what is the owner's intended use of the property? Does this future intended use require other City approvals? If so, please list.</b>
<b>5A. Describe the economic considerations (e.g., cost for rehabilitation, cost for demolition, cost for new construction)</b>

## QUESTIONS FOR HARB CONSIDERATION:

1B. Is the evidence sufficient to understand the entire picture?
2B. Is the evidence relevant to proving that an existing or vested, reasonable use of the property would be permanently and directly restricted or limited? Separate irrelevant information.
3B. Does the evidence establish what it claims to show?
4B. Is the evidence based on credible sources?
5B. Are there any inconsistencies among the evidence that need clarification?

## BASED ON THE EVIDENCE PROVIDED:

1C. What is the current level of economic return?
Amount paid for the property, date of purchase, party from whom purchased, and relationship between the owner of record, the applicant, and person from whom property was purchased
Annual gross and net income from the property for the previous two years; itemized operating and maintenance expenses for the previous two years, and depreciation deduction and annual cash flow before and after debt service, if any, during the same period
Remaining balance on the mortgage or other financing secured by the property and annual debt-service, if any, during the prior two years
Real estate taxes for the previous two years and assessed value of the property according to the two most recent assessed valuations
All appraisals obtained within the last two years by the owner or applicant in connection with the purchase, financing, or ownership of the property
Form of ownership or operation of the property, whether <input type="checkbox"/> sole proprietorship, <input type="checkbox"/> for-profit or <input type="checkbox"/> not-for-profit corporation, <input type="checkbox"/> limited partnership, <input type="checkbox"/> joint venture, or <input type="checkbox"/> other
Any federal income tax returns relating to the property for the last two years
2C. Any listing of property for sale or rent, price asked, and offers received, if any within the previous two years, including testimony and relevant documents regarding:
<input type="checkbox"/> Any real estate broker or firm engaged to sell or lease the property <input type="checkbox"/> Reasonableness of price or rent sought by the applicant <input type="checkbox"/> Any advertisements placed for the sale or rent of the property
3C. Feasibility of alternative uses for the property that could earn a reasonable economic return:
Report from a licensed engineer or architect with experience in rehabilitation as to the structural soundness of any buildings on the property and their suitability for rehabilitation
Cost estimates for the proposed construction, alteration, demolition, or removal, and an estimate of any additional cost that would be incurred to comply with the requirements for a certificate of appropriateness
Estimated market value of the property: (a) in its current condition, (b) after completion of the proposed alteration or demolition, and (c) after renovation of the existing property for continued use
4C. Any evidence of self-created hardship through deliberate neglect or inadequate maintenance of the property? <input type="checkbox"/> Yes <input type="checkbox"/> No
5C. Knowledge of landmark designation or potential designation at time of acquisition: <input type="checkbox"/> Yes <input type="checkbox"/> No
6C. Economic incentives and/or funding available to the applicant through federal, state, city, or private programs: <input type="checkbox"/> Yes <input type="checkbox"/> No