



CITY OF  
**ST. AUGUSTINE**<sup>™</sup>  
 EST. 1565  
**PERSONNEL  
 MANUAL**

3.	Job Description
3.3	Municipal Employees
3.3.64	Sign and Pavement Technician

Job Position                      Sign & Pavement Marking Technician

Department                      Public Works

Division                          Streets & Grounds

Job Description

Primarily responsible for the fabrication, installation, maintenance and repair of traffic signs and pavement markings according to the Manual on Uniform Traffic Control Devices (MUTCD).

Performs work requiring operation of light motor vehicles or equipment used in the construction, inspection, and maintenance for traffic control, street lighting, and public grounds lighting. Does related work as required involving streetlights, street signs, pavement marking and special events. Work requires dealing with general public and other City employees in a professional manner. Work is performed under close supervision and is reviewed through inspections while in progress.

Job Responsibilities

Responsible for manufacturing, erecting and maintaining all signs of the City. Follows MUTCD standards. Makes emergency field repairs as needed.

Installs thermos and painted pavement markings as directed.

Replaces defective light bulbs in City-maintained streetlights. Assists in auditing street lighting both City owned and FPL.

Maintains parts and supply inventories; recommends purchases as necessary.

Safely operates 20ft boom truck, lift truck, dump trucks and asphalt truck as needed.

Assists in the inspection and minor maintenance of City streetlights and public grounds lighting.

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06/11/2015			
<b>REVISION DATE</b>			
05/01/2017	John P. Regan, City Manager	1	2

Job Responsibilities (continued)

Operates core drill, paint sprayer, pressure washer, thermos torch and pole, chain and cut saws, edger/trimmers hand blowers, vibrator tamper, jackhammer and air compressor as required.

Performs routine vehicle maintenance such as checking and adding fuel, water, oil and air; checking brakes; cleaning and washing vehicle. Performs preventative and minor repairs to assigned tools and equipment.

Responsible for following maintenance of traffic requirements, including but not limited to placing required safety signs at job sites when working on right-of-ways. Wears required safety and personal protective equipment and safely transports personnel and supplies to and from designated places as directed.

Installs flags, banners and similar items for special occasions as directed; responsible for preparing City streets and/or roadways for special events and/ or construction projects

Subject to overtime work and responds to job-related emergencies as required.

Performs other related work as required.

Education, Training and Experience

High school diploma required. Experience in the fabrication of signs, installation of pavement markings, operation of bucket trucks and basic landscape hand tools preferred. Knowledge of the Manual of Uniform Traffic Control Devices and certification as a Level 1 Technician (or within 6 months). Knowledge of computer and job-related software.

Certification of MOT Intermediate Level or within 6 months.

Driver's License Requirement: Valid Florida Driver's License Classification B with airbrakes.

Physical Demands

The physical demands described here are representative of those that must be met to successfully perform the essential functions of this job. The employee is regularly required to communicate and exchange information with others. This position is very active and requires standing, walking, bending, kneeling, and crouching throughout the day. The employee must frequently lift or move items up to 40 pounds and occasionally lift or move items up to 75 pounds. Specific vision abilities required include close vision, distance vision, peripheral vision, depth perception, ability to adjust focus, and see various colors including red and green.

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