



**ADMINISTRATIVE ORDER OF THE CITY OF ST. AUGUSTINE, FLORIDA  
RELATING TO PUBLIC HEALTH EMERGENCY 20-51 (COVID) AND  
STATE OF EMERGENCY 20-52 AS EXTENDED  
ADMINISTRATIVE ORDER NO. 20-15**

Consistent with the Governor of Florida's Executive Order No. 20-51 and 20-52, as extended, modified, or amended, under the authority granted by the City of St. Augustine's Charter, Article IV, Division 4, and pursuant to Resolution 2020-10, the City Manager, or the Assistant City Manager as designated by the City Charter, or their designee, may make administrative orders and rules that have the full force and effect of local law during the pendency of a federal, state or local emergency or public health emergency. All existing laws, ordinances, and rules inconsistent with the provisions of sections 252.31-252.90, Florida Statutes, or identified as inconsistent with the directives of the State Health Officer and Surgeon General pursuant to their authority under Chapter 381, Florida Statutes, shall be suspended during the period of time and to the extent that such conflict exists. The City Manager, Assistant City Manager, or their designee, may issue administrative orders in support of these public health emergency and state of emergency directives to provide more efficient and orderly preparedness and recovery. Consistent with public health emergency and state of emergency directives of the State of Florida, the City Manager or designee may waive the procedures and formalities otherwise required, when reasonably necessary to preserve the health and welfare of the public.

- A. Consistent with the Governor of Florida's Executive Order No. 20-244 issued September 25<sup>th</sup>, 2020, the City of St. Augustine rescinds any portion of its Administrative Order 20-11 (Mandatory Face Coverings Indoors) in conflict with the Governor's order.
- B. The City of St. Augustine continues to encourage all its residents and visitors to wear masks, practice social distancing, and wash their hands. Consistent with the Governor's order and applicable law, private businesses may choose to require mask wearing in their place of business.
- C. The City of St. Augustine has adopted Rules of Decorum for participation in its public meetings. Rules of Decorum and other protocols for participation in public assemblies are enforceable pursuant to law, consistent with Chapter 871.01, Florida Statutes, as interpreted by Weidner v. State. The City's Health and Safety Protocols will be published on the City's website and with all public meeting notices. All Health and Safety Protocols will be fully enforced consistent with Chapter 286.0114, Florida Statutes, Jones v. Heyman, and Brown v. City of Jacksonville.
- D. The City Manager is designated and authorized to implement all Health and Safety Protocols deemed necessary or recommended under the authority granted in the City Charter and Resolution 2020-10. Furthermore, Resolution 2020-21 provides that the City Manager may modify the Health and Safety Protocols based on local conditions as those change from time-to-time during the pendency of a state of emergency.
- E. Based on current CDC guidelines, best practices, and local conditions, the following Health and Safety Protocols will apply to all in-person public meetings and hearings:
  1. All meeting rooms will be configured to maintain the 6-foot social distancing radius recommended by the CDC.
  2. All meeting rooms will be sanitized by wiping all flat surfaces and chairs prior to each meeting.
  3. All members of the public, City Commission, staff, and appointed boards or committees are required to wear a face covering over the nose and mouth at all times while in the meeting room. If necessary, a face covering may be lowered in order to be audible while actively speaking but must replace the face covering over nose and mouth immediately after speaking.

4. Face masks and hand sanitizer will be made available as needed prior to entry.
5. Face coverings include a uniform piece of material that securely covers a person's nose and mouth and remains affixed in place without the use of one's hands. Types of coverings include a face mask, homemade mask, or other covering, such as a scarf, bandana, handkerchief, or other similar cloth covering or full-face shields.
6. Participants requesting accommodation due to a disability which prevents the use of face coverings may use alternative face coverings. Alternative face coverings include scarves, other loose face covering, or full-face shield.
7. Participants unable to wear a face covering will be required to remain outside of the meeting hall where they may audibly observe the meeting or hearing. Participants will be allowed to participate in any public comment period and will be escorted to the podium and must exit the room after comment.
8. Capacity for physical attendance within the Alcazar Room will be reduced based on the 6-foot social distancing. Physical attendance will be prioritized as follows until maximum capacity is reached:
  - a. Commission Members
  - b. City Attorney
  - c. City Manager
  - d. City Clerk
  - e. Necessary staff
  - f. Applicants (one at a time)
  - g. Public participants
9. Applicants appearing before a board for hearing will be asked to queue outside the meeting room and enter with any witnesses or agents upon the calling of their application for hearing.

Any administrative action taken on or after the effective date of Resolution 2020-10, is hereby ratified.

This Administrative Order shall become effective immediately and shall remain in effect in the City of St. Augustine for so long as a state of emergency is in effect or unless otherwise modified or repealed.

**Filed in the office of the City Clerk, of the City of St. Augustine, this 28<sup>th</sup> day of September, 2020.**

  
\_\_\_\_\_  
**John Regan, City Manager**

**ATTEST:**

  
\_\_\_\_\_  
**Darlene Galambos, City Clerk**

