

## Meetings conducted via Communications Media Technology (CMT)

Pursuant to the Charter of the City of St. Augustine and Resolution 2019-21, the use of Communications Media Technology (CMT) will be used for public meetings under the authority granted by the Governor of the State of Florida, pursuant to Executive Order 20-69.

The Alcazar Room at City Hall will be open for attendance with limited capacity consistent with the public health, and life safety requirements as promulgated by the CDC. These include mandated capacity and distancing requirements. Physical attendance will be prioritized as follows until maximum capacity is reached:

- a. Commission Members
- b. City Attorney
- c. City Manager
- d. City Clerk
- e. Required staff for public records and multi-media operation
- f. Public participants

Meetings will be held utilizing Communications Media Technology with elected officials and City staff allowed to participate through video conferencing.

### HOW TO VIEW THE MEETING:

The meeting will be broadcast live at:

The City's website <http://CityStAugTV.com>

Government Comcast Channel 3 (This option is only available for Commission meetings.)

### HOW TO PROVIDE PUBLIC COMMENT:

Members of the public wishing to provide public comment prior to the meeting may submit comments via email at [cityclerk@citystaug.com](mailto:cityclerk@citystaug.com) for Commission meetings, [pzb@citystaug.com](mailto:pzb@citystaug.com) for Planning and Zoning Board meetings, and [harb@citystaug.com](mailto:harb@citystaug.com) for Historic Architectural Review Board meetings. All email comments must be received by 5:00 pm the last business day before the scheduled meeting. All public comment will be limited to three (3) minutes. The City Clerk will receive and preserve all written comment consistent with Florida Public Records law but will only read into the record the equivalent of three (3) minutes or 400 words unless otherwise modified by the City Commission pursuant to Resolution 2020-23. Members of the public physically present in chambers may make public comment at the podium provided.

Members of the public who wish to participate utilizing CMT are requested to dial in 904-293-4330 only when prompted for the specific item on the agenda or at open public comment. The callers will be placed on hold and queued for each agenda item public comment period.

All other Rules of Decorum shall apply to the extent they do not conflict or are not applicable. The meeting moderator will monitor adherence to the Rules of Decorum and may mute any persons determined to be in violation.

**NOTICES:**

- In accordance with Florida Statute 286.0105: “if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”
- In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than one (1) day prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services.