

CITY OF ST. AUGUSTINE

Community Redevelopment Agency Regular Meeting July 24, 2023

The Community Redevelopment Agency met in formal session Monday, July 24, 2023, at 3:00 P.M. in the Alcazar Room at City Hall. The meeting was called to order by Chairwoman Nancy Sikes-Kline, and the following were present:

1. Roll Call: Nancy Sikes-Kline, Chairwoman
Roxanne Horvath
Jim Springfield
Cynthia Garris

Absent: Barbara Blonder (excused)

Also Present: David Birchim, City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
Jaime D. Perkins, Manager, Neighborhood Services and Community Redevelopment Agency Manager
Meredith Breidenstein, Assistant City Manager
Reuben Franklin, Assistant City Manager
Todd Grant, Director, Public Works
Amy Skinner, Director, Planning and Building
Melissa Wissel, Director, Communications
Jennifer Michaux, Police Chief
Colleen Kuhn, Recording Secretary

2. Approval of Prior Meeting Minutes (April 24, 2023).

MOTION

Commissioner Springfield MOVED to approve the April 24, 2023, Meeting Minutes. The motion was SECONDED by Mayor Sikes-Kline and APPROVED BY UNANIMOUS VOICE VOTE.

3. General Public Comments

The Board heard from the following members of the public:

- Mari Hayes
- Denise Declair
- Madeline Wise

- Gloria Lelaidier
- Gail Wisler
- Cash McVay
- James Hill
- Gail Eubanks
- Ken McClain
- Lauren Giber

Public comment was closed.

4. Hayling/Vickers Masterplan Presentation and Recommendation

Parks and

- **Jeremy Marquis- Marquis, Latimer, + Halback**
- **Jaime D. Perkins**

Jaime D. Perkins, Manager, Office of Neighborhoods and Community Redevelopment Agency introduced Jeremy Marquis, Marquis, Latimer, + Halback.

Mr. Marquis presented the Hayling/Vickers Masterplan to the Board. He showed concept drawings and highlighted features including some changes since his last presentation. He noted the amount of green space the City controlled was significant. He shared feedback received from the Lincolnville Community Redevelopment Agency (LCRA) Board at their April 24, 2023, meeting.

Jeremy Calloway, Maverick Engineering, said the project would include low-impact development. He said they would work with the City's Public Works Department and focus on accessibility.

The Board and consultants discussed the following:

- Project phasing
 - Kayak launch
 - Bathrooms
 - Parking
 - Dog park
- Planting of trees; landscaping
- Sidewalks
- Historical markers
- Signage at entrance
- Drainage; biofiltration gardens

MOTION

Commissioner Horvath MOVED to approve the Master Plans and encouraged continued public input throughout the process. The motion was SECONDED by Commissioner Springfield Sikes-Kline and APPROVED BY UNANIMOUS VOICE VOTE.

5. LCRA Architectural Guidelines Presentation and Recommendation

- **Jeremy Marquis- Marquis, Latimer, + Halback**
- **Les Thomas, Les Thomas Architects**
- **R. Conner Dowling, Open City Architects**
- **Jaime D. Perkins**

Mr. Marquis said the presentation included the final version of the LCRA Architectural Guidelines. He discussed tree canopies and the use of street walls. He said they were mindful of the fact that this was a National Registry District.

Les Thomas, Les Thomas Architects, and Conner Dowling, Open City Architects, presented the Quick Reference brochure which included the front porch, roof pitch, siding, and windows as key architectural features.

The Board heard from the following members of the public:

- Leslie Keys
- Lauren Giber

Public comment was closed.

Ms. Perkins recommended the Board authorize the publication and marketing of the complete LCRA Architectural Guidelines document and the Quick Reference brochure.

Mayor Sikes-Kline advised that she had gone on a couple of architectural walks and encouraged continuing those walks.

MOTION

Commissioner Horvath MOVED to approve the Guidelines as written. The motion was SECONDED by Commissioner Springfield and APPROVED BY UNANIMOUS VOICE VOTE.

6. Dr. Martin Luther King Jr. Ave. Streetscape Project Boundary Extension Recommendation

- Jaime D. Perkins

Ms. Perkins presented information on the Streetscape Project and requested the boundaries be extended to Sparrow Street. She said she would not have final costs until surveying and mapping was completed. She said the LCRA Board was in favor of extending the boundaries.

Commissioner Horvath questioned if the six-foot sidewalks would impact trolley trains and asked to see a graphic.

MOTION

Commissioner Garris **MOVED** to approve the requested boundary extension. The motion was **SECONDED** by Commissioner Springfield and **APPROVED BY UNANIMOUS VOICE VOTE.**

7. LCRA Plan Amendment & Timeframe Extension Recommendation

- Jaime D. Perkins

Ms. Perkins requested a Plan Amendment and timeframe extension for the LCRA Plan. She said staff were proposing an extension of seven years beyond the current timeline which would take the Project to 2040 and line up with the City's Comprehensive Plan.

Mayor Sikes-Kline asked for more information and time to consider the request.

The Board agreed.

8. Historic Area CRA Plan Amendment Update

- Jaime D. Perkins

Ms. Perkins presented information on the Historic Area Community Redevelopment Area (HACRA) Plan amendment including

extensive revisions and the timeline for amendments and presentations to the City Commission.

9. LCRA Fix-It-Up Program Update Jaime D. Perkins

Ms. Perkins presented an update on the Fix-It Up Program. She shared that the Subpar Housing Repair contract, through the St. Johns Housing partnership, was expiring on September 30th with no additional extensions. She asked the Board to approve the exclusion of the administrative element of the Contract and bring it inhouse, which justified hiring new staff for the CRA services. She said the Program had several new applicants.

MOTION

Mayor Sikes-Kline **MOVED** to approve the recommendation. The motion was **SECONDED** by Commissioner Springfield and **APPROVED BY UNANIMOUS VOICE VOTE.**


10. Items by City Staff

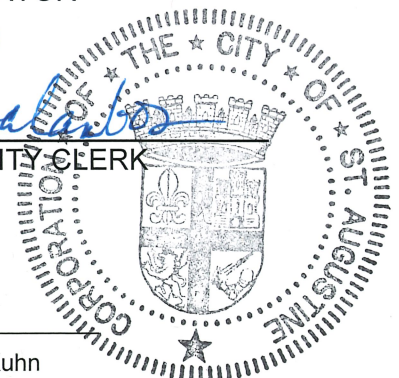
11. Items by Chair and Board Members

12. Adjournment

There being no further business, the meeting was adjourned at 4:36 P.M.¹


Nancy Sikes-Kline, MAYOR


Darlene Galambos, CITY CLERK



¹ Transcribed by Colleen Kuhn