

CITY OF ST. AUGUSTINE

Corridor Review Committee Meeting
April 8, 2021

The Corridor Review Committee met in formal session at 2:00 P.M., Thursday, April 8, 2021, in the Alcazar Room at City Hall, St. Augustine, Florida. Michael Dixon, Chair, called the regular meeting to order, and the following were present:

1. ROLL CALL: Michael Dixon, Chair
Lorna McDonald, Vice-Chair
Vaughn Cochran

City Staff: Jenny Wolfe, Historic Preservation Officer
Isabelle Lopez, City Attorney
Candice Seymour, Recording Secretary

2. General Public Comments for Items not on the Agenda

(None)

3. Approval of Minutes

MOTION

Ms. MacDonald MOVED to APPROVE the February 11, 2021 meeting minutes. The motion was SECONDED by Mr. Cochran and APPROVED BY UNANIMOUS VOICE VOTE.

4. Modification and approval of Agenda

MOTION

Ms. MacDonald MOVED to APPROVE the Agenda. The motion was SECONDED by Mr. Cochran and APPROVED BY UNANIMOUS VOICE VOTE.

5. New Business

(None)

6. Other Business

6. (a) Presentation of re-formatted design standards and administrative Procedures

Ms. Wolfe gave the presentation and she and Ms. Lopez facilitated discussion regarding the following:

- Disclosing ex parte communications and what constitutes ex parte activity
- Feedback from previous meetings included ensuring that discussion stayed within the boundaries of the guidelines and the purview of the Board and did not focus on personal preference
- Simplicity of projects heard by the board so far and the concern that over-scrutiny may discourage applicants

Mr. Dixon offered thanks to city staff and announced two articles written by Ms. Wolfe.

7. Adjournment

There being no further business, the meeting was adjourned at 2:39 P.M.¹

¹ Transcribed by Candice Seymour