



TO: Board of Trustees  
Firefighters' Retirement Board

DATE: February 5, 2025

RE: NOTICE OF MEETING  
Wednesday, February 12, 2025

The Firefighters' Retirement Board will meet Wednesday, February 12, 2025, 1:00 P.M., in the Communications Conference Room, Elevator Lobby B, Second Floor, City Hall, 75 King Street, St. Augustine, FL.

Enclosed are the minutes of the November 13, 2024 meeting, an agenda, pertinent back-up materials and a parking pass.

Should you be unable to attend, please call the City Clerk's Office at 904-825-1007. Thank you for your continued service to the City of St. Augustine.

Darlene Galambos  
City Clerk's Office

Xc: Mayor/City Commissioners  
David Birchim, City Manager  
Meredith Breidenstein, Assistant City Manager  
Isabelle Lopez, City Attorney  
Melissa Burns, Financial Services Director  
Carlos Aviles, Fire Chief  
Donna Hayes, Human Resources Director  
Pedro Herrera, Sugarman and Susskind, PA  
Jorge Friguls, Mariner Institutional  
Doug Lozen, Actuary, Foster & Foster  
Daniel Anderson, Mauldin & Jenkins

AGENDA



## CITY OF ST. AUGUSTINE

### FIREFIGHTERS' RETIREMENT BOARD QUARTERLY MEETING

Wednesday, February 12, 2025 - 1:00 P.M.  
Communications Conference Room, City Hall

### A G E N D A

- 1.) Roll Call
- 2.) General Public Comments for items both on and off the agenda
- 3.) Approval of Minutes of Regular Meeting of November 13, 2024
- 4.) Review Invoices
- 5.) Approval of Retirements and DROP Participation, Refunds of Member Contributions and DROP Distributions
- 6.) Mariner Institutional Quarterly Performance Reports (Quarter Ending December 31, 2024)
  - 6.a.) Investment Policy Statement Review & Update
- 7.) Audit Review and Approval
- 8.) Review of Attorney RFP's
- 9.) Report by Attorney
- 10.) Report by Chairperson
- 11.) Other Business
- 12.) Reminder of Next Quarterly Meeting: May 14, 2025, at 1:00 p.m.
- 13.) Adjournment

The materials prepared and presented are part of the City's ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.

In accordance with Florida Statutes 286.0105; "If any person decides to appeal any decision made by the Firefighters Retirement Board with respect to any matter considered at this scheduled meeting, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk's Office no later than seven days prior to the proceeding at telephone (904)825-1007 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers; 800-955-8771 (TDD) or 1-800-955-8770 (VOICE) for assistance.