

# City of St. Augustine



St. Augustine, Florida  
Nation's Oldest City

Public Works

1565 – 2015  
450 years

## **Bond Requirements for Private Development Projects:**

Rev. May 2017







### **OVERVIEW:**

The City requires a Performance Bond on all work for utilities that the City intends to own and maintain, for all work within City rights-of-way (ROW), and for all work that the City deems could negatively impact City systems and adjoining properties if work is not completed in accordance with permits and standards (such as storm water system construction, paving work that adjoins neighboring properties, etc.)

The City requires a Maintenance Bond on all work for utilities that the City intends to own and maintain and for all work within City rights-of-way.

Regarding utility work, bonds must be obtained directly by the underground utility contractor who will be performing the work (not by separate site or general contractor, or developer).

### **PROCEDURE:**

-  Contractor is responsible for securing the bonds meeting the requirements below, using the City's approved bond forms. Contractor is responsible for submitting original, completed (unrecorded) bond forms to Public Works for City Attorney's signature. Following City Attorney's signature, contractor is responsible for recording bond with the St. Johns County Clerk's office, and for returning the recorded original bond to City Public Works. Bond requirements are met when this process is completed.
-  Bonds shall be executed by a State of Florida authorized Surety and named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the U.S. Treasury Department's Circular No. 570, as amended. Bonds executed by an Attorney-in-Fact on behalf of the Surety shall have affixed thereto a certified and current copy of Power of Attorney indicating the monetary limit of such power.
-  Bond amount shall be based on the signed and sealed Engineer's Estimate of the value of the Work approved by the City in advance of securing the bond.
-  Prior to the pre-construction meeting being scheduled, submit the Performance Bond (on City-approved form) guaranteeing full and faithful execution of the work in an amount equal to one hundred percent (100%) of the City-approved Engineer's Estimate.
-  Following construction completion and prior to final City acceptance of the utility/ROW work, meter installation and permit closeout, submit a Warranty/Maintenance Bond (on City-approved form) guaranteeing repair and maintenance of all defects due to faulty materials and workmanship which appear within one (1) year after the date of acceptance of the work by the City. The Maintenance Bond amount shall be equal to the Performance Bond amount.
-  Coordinate bonds with City Public Works Permit Technician, [PWPPermits@citystaug.com](mailto:PWPPermits@citystaug.com) / (904) 209-4375.