

1565 – 2015
450 years

City of St. Augustine

St. Augustine, Florida
Nation's Oldest City



Public Works

Bond Requirements for Private Development Projects:

Rev. Nov. 2, 2017







OVERVIEW:

Prior to the pre-construction meeting being scheduled, the City requires a Performance Bond on all work for utilities that the City intends to own and maintain, for all work within City rights-of-way (ROW), and for all work that the City deems could negatively impact City systems and adjoining properties if work is not completed in accordance with permits and standards (such as storm water system construction, paving work that adjoins neighboring properties, etc.)

Following construction completion and prior to water meter installation, City acceptance of the utility/ROW work, and permit closeout, the City requires a Maintenance Bond on all work for utilities that the City intends to own and maintain and for all work within City rights-of-way.

Regarding utility work, bonds must be obtained directly by the underground utility contractor who will be performing the work (not by separate site or general contractor, or developer).

INSTRUCTIONS:

-  Performance Bond amount shall be 100% of the signed and sealed Engineer's Estimate of the value of the Work approved by Public Works in advance of securing the bond.
-  The Maintenance Bond may be submitted up front with the Performance Bond, if desired. Maintenance Bond amount may be equal to the Performance Bond amount, OR, may be equal to the City-approved Schedule of Values following construction completion.
-  Contractor is responsible for securing the bonds meeting these requirements, using the City's approved bond forms. Submit original, completed (UN-recorded) bond forms to Public Works for City Attorney's review and signature (ALLOW 3 WEEKS FOR CITY LEGAL DEPT. REVIEW). Following City Attorney's signature, contractor is responsible for recording bond at St. Johns County Clerk's office, and for returning the recorded original bond to City Public Works. Bond requirements are met when this process is completed.
-  Note that all signatories on bond forms (including contractor, Surety and Power of Attorney) will be checked against Sunbiz.org website to ensure proper, authorized signors. Discrepancies will cause rejection of bond.
-  Bonds shall be executed by a State of Florida authorized Surety and named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the U.S. Treasury Department's Circular No. 570, as amended. Bonds executed by an Attorney-in-Fact on behalf of the Surety shall have affixed thereto a certified and current copy of Power of Attorney indicating the monetary limit of such power.
-  Coordinate all bond submittals and any questions through City Public Works Permit Technician, PWPermits@citystaug.com / (904) 209-4375 or (904) 825-1040.