



MANDATORY REQUIREMENTS:

1. NO work is permitted on Saturdays, Sundays, or City Observed Holidays.
2. Maintain a minimum 15 foot clearance for Fire Hydrant access at all times.
3. Emergency Vehicles MUST have access at all times.
4. Sidewalk Closures MUST allow access to business(s) and/or residence(s) at all times.
5. Any changes to schedule of work MUST be provided in advance to the City Permit Technician or City Inspector.
6. All disturbed areas MUST be restored to existing or better condition. This includes sidewalks, pavement, streets (concrete and asphalt), and vegetation.
7. Right-of-Way Orange Permit MUST be displayed in a highly visible location at all times. Failure to comply can result in work stoppage.
8. Failure to erect and maintain proper Maintenance of Traffic (MOT) standards in accordance with designated FDOT Design Standards can result in stoppage of work, forfeiture of current and/or future permits.
9. This Permit relates only to the use of City Rights-of-Way. Applicant is advised that other Permits/Approvals will be required for new building construction/repairs and tree removals.
10. This Permit relates only to the use of City Rights-of-Way and additional permits will be required for Rights-of-Way not under City jurisdiction. Other jurisdictions can and may include County and State Rights-of-Way.
11. If the applicant has any disagreement with any conditions of the permit, it will be necessary for the applicant to notify the City so that the permit can be voided and a new evaluation will be commenced.
12. Applicant MUST contact Tara Bennie at Parking and Customer Service at (904) 825-1090, to make arrangements for all metered parking and or permit parking for payment of blocked or reserved parking in accordance with work schedule.
13. This Permit does not authorize the driving or parking over City meters, manholes, sidewalks or illegally parking near fire hydrants.



SPECIAL REQUIREMENTS:

(All checked items apply to this permit)

DRIVEWAYS

- This permit DOES NOT authorize the use of Pavers (brick or other types) in the Rights-of-Way of the City of St. Augustine.
- The use of Pavers (brick or other types) may only be installed after the execution and approval of a 'License for Use of Right-of-Way' by the City Commission.
- See City Standard _____ (copy(s) attached) and comply with the standards set forth in accordance with City of St. Augustine Pavement and Drainage Construction Standards.
- Contact City Inspector, _____ at _____ before work begins, during work, and when work ends for:
 - Schedule of work.
 - Form Board Inspection – prior to concrete installation.
 - Final Inspection and Completion of Permit.
- Provide the City with a minimum of four (4) working days' notice prior to the beginning of construction so necessary scheduling, notifications, and utility locates can be accomplished.
- Utility Locates can be arranged by calling Sunshine State One Call of Florida at 800-432-4770. State Law requires locate notification before any digging.
- Provide the City with a minimum of two (2) working days' notice for Form Board inspection.
- Construction Entrance will be no more than 20 ft. in width, and must be a minimum 20 ft. in depth from back of curb/edge of pavement constructed with FDOT No.1 Coarse Aggregate in accordance with City Storm Water Pollution Prevention Program. Copy available upon request.

DUMPSTERS IN ROW

- Construction debris dumpsters MUST be provided by the City or one of the City Approved Franchised providers. See attached approved list.
- Dumpsters MUST have Type I or Type II Lighted barricades around dumpster for pedestrian and vehicular safety.
- Dumpsters MUST be placed in such a manner so as not to impede vehicular traffic by protruding into the traveling lane.
- Dumpsters WILL NOT be placed on top of Meters, Manholes and Stormwater Drains/Inlets.



LANE CLOSURES

- Authorized a Lane Closure at/near _____ for the purpose of:
 - Trimming authorized tree(s).
 - Fumigation.
 - Moving Vehicle.
 - Other: _____
- All Lane Closures MUST be conducted between the hours of 8:30 AM and 4:30 PM, Monday through Friday.
- One lane MUST be left open at all times for traffic access.
- Flagmen with FDOT approved vest and orange reflective cones MUST be in place at all times during lane closure in accordance with FDOT Design Standard 603. Copy available upon request.
- Acquire, place and maintain Advance Warning Devices in accordance with FDOT Design Standard 603.
- Contact City Inspector _____ at _____ a minimum 48 business hours prior to Lane Closure(s).
- Applicant MUST contact Tara Bennie at Parking and Customer Service at (904) 825-1090, to make arrangements for all metered parking and or permit parking for payment of blocked or reserved parking in accordance with work schedule.