



City of St. Augustine

RIGHT-OF-WAY USE PERMIT

Public Works Department ▪ City Hall, 75 King Street, Lobby B - 4th Floor ▪ PO Box 210 ▪ St. Augustine, FL 32085-0210
Phone: (904) 209-4375 ▪ Fax: (904) 209-4286 ▪ Email: PWPermits@citystaug.com

Right-of-Way Use Permit Application Requirements:	<i>Office Use Only</i>
Applicant must fill in all of Section 1 and submit application together with a sketch of work area and the permit fee. If work is for driveway, applicant must provide a sketch indicating dimensions and materials to be used.	Permit No.:
NOTE: This Right-of-Way Use Permit is in accordance with the attached Permit Requirements. Any deviation from the Permit Requirements will result in work stoppage and forfeiture of current and/or future permits. Please read and adhere to all applicable specifications in attached Right-of-Way Use Permit Requirements.	<i>Date Received Stamp</i>

Section 1 (To be filled in by Applicant)

Applicant's Information:		
Name:	Phone #:	
Company:	Email:	
Mailing Address:		
City:	State:	Zip:

Location of Proposed Work/Event:			
Street Address:	City: St. Augustine	State: FL	Zip:
Parcel # (if available) or Closest Intersection:			

Type of Right-of-Way Requested:	
Lane and Road Closures require 3 business day notification	

Right-of-Way Use:					
Brief Description:					
Requested Start Date:			Requested End Date:		
From:	<input type="checkbox"/> AM	<input type="checkbox"/> PM	To:	<input type="checkbox"/> AM	<input type="checkbox"/> PM



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Section 2 (Office use only)

ROW Use Permit Fee Schedule:

In accordance with Exhibit "A" Permit Fee Schedule (Effective: January 1, 2016)

Construction Equipment ROW Use/Parking Permit (Unmetered)	\$10 / day
Construction Equipment ROW Use/Parking Permit (Metered)	\$25 / day
Full Road Closure (Time limitations & restrictions determined by Staff)	\$60
Lane Closure (Time limitations & restrictions determined by Staff)	\$30
Moving Van/Moving Truck/Moving Trailer/Storage Pod (Within City ROW) (First 48-hour period Free) Thereafter, charged by per day for a maximum limit of 10 days per use/location. (Does not exempt or include parking meter costs)	\$25 / day
After-the-fact Permitting (Commencing work without permit or violation of permit conditions)	Double the Fees

Date Paid Stamp

Additional Comments (by City Staff):

Authorized By:

Signature:

Name:

Title:

ROW Permit Start Date:

ROW Permit End Date: