



City of St. Augustine

ANNUAL PARKING PERMIT REQUIREMENTS

Public Works Department ▪ City Hall, 75 King Street, Lobby B - 4th Floor ▪ PO Box 210 ▪ St. Augustine, FL 32085-0210
Phone: (904) 209-4375 ▪ Fax: (904) 209-4286 ▪ Email: PWPermits@citystaug.com

MANDATORY REQUIREMENTS:

1. The Annual Parking Permit Sticker will be assigned to one specific vehicle and will be valid for one (1) calendar year without any proration.
2. This Permit relates only to the use of City Rights-of-Way addressed in this letter. Applicant is advised that other permits/approvals may be required.
3. In accordance with City Ordinance, 4 wheel trailers or semitrailers (freight motor vehicles) are not permitted within the restricted size designated areas.
4. These specific requirements/comments are considered necessary for the permit as presented in the application. Should other situations arise during this time, the City may impose additional requirements as deemed necessary.
5. If the applicant has any disagreement with any conditions in this permit, it will be necessary for the applicant to notify the City so that the permit can be voided and a new evaluation will be commenced.
6. The request for an Annual Parking Permit is to travel/park within the areas designated for restricted size vehicles by City ordinances.
7. Any modification of application information or data will void this determination, revoke the permit, and will require a new application.
8. Aviles Street is specifically limited to vehicles 8 feet in width, 8 feet in height, and 24 feet in length. Special permitting may be obtained for vehicles exceeding length (i.e., utility trailer), no exceptions for width and height.
9. Should the applicant wish to dispute any conditions in this permit, applicant must notify the City. Permit may be voided and a new evaluation commenced.

SPECIAL REQUIREMENTS:

(All checked items apply to this Permit.)

- Contractor vehicles must not park on sidewalks or yellow curb areas.
- Contractor vehicles must maintain a minimum 15 foot clearance from any Fire Hydrant.
- Contractor may block one lane of traffic while conducting service in which vehicle must be connected to the establishment being serviced (i.e.; grease trap, cooking oil recycle, propane).
- Contractor must use designated commercial loading areas only. Violations can result in revocation of permit



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- Contractor vehicles and operators must be equipped with 36 inch FDOT orange reflective cones and placed around vehicle and/or work area when performing service to location.
- Contractor must schedule to complete services prior to 9:00 AM on day of pre-determined days of service in accordance with submitted application.
- Contractor must schedule to complete services prior to 10:00 AM on day of pre-determined days of service in accordance with submitted application.
- Contractor can use Commercial Loading Zones along the City's Designated Truck Route at any time. Map available via the City's website (www.citystaug.com) or by contacting the City's Public Works Department.
- Contractor must contact the City's Public Works Department or City Permits Technician, Fritz Bertoch, at (904) 209-4375 for questions and comments.
- Contractor must contact the City's Public Works Department or City Permits Technician, Fritz Bertoch, at (904) 209-4375 in the event of any changes or deviations to the Annual Parking Permit Requirements.