



## Regulations Regarding Parades on St. George St. Between Cathedral Place and Orange Street

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St. Augustine City Code -- Section 22-10

(F) Parades. Parades may be held on St. George Street under the following circumstances:

- (1) A permit is obtained from the city manager or such office as designated by the city manager:
  - a. The city manager, or his designee, shall act upon an application for a parade permit within five (5) days after filing thereof and must notify the applicant of the approval or denial of such application during that same period, at the telephone number or address listed on the application.
  - b. If the application is denied, a written notice stating the reason for denial shall be sent to the applicant by certified mail and made available by the city for inspection within the five (5) day period specified above.
- (2) Criteria for issuance of a permit
  - a. Application shall be made, on a form approved by the city, no less than seven (7) days and no more than thirty (30) days prior to the scheduled date of the parade.
  - b. Payment of the permit fee shall accompany the permit application, and the application shall contain the following information:
    1. The name, address and telephone number of the person seeking to conduct such parade; and
    2. If the parade is proposed to be conducted for, or on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorized and responsible officers of such organization; and
    3. The name, address and telephone number of the person who will be responsible for the conduct of the parade; and
    4. The proposed date on which the parade is to be conducted; and
    5. The proposed route to be traveled, the starting point and the termination point; and
    6. The approximate number of persons who will constitute such parade; and
    7. The proposed hours when such parade will start and terminate; and
    8. The location of any assembly area for such parade.
  - c. The person applying for a parade permit shall agree in writing to abide by the provisions of this article and shall sign the agreement. If the party applying for the parade permit is an entity rather than an individual, the above signature shall be supplied by a duly authorized representative of such entity.
  - d. Applicant shall pay a minimum fee of fifty dollars (\$50.00) to cover the administrative costs of the city reviewing such permit application and to provide for police officers for traffic control and to provide for the safety of the public. Said fee may be increased if it is determined that, due to the size of the parade, additional police officers are necessary for traffic control or to provide for the safety of the public. The additional cost charged shall be at a rate determined by the city manager, based upon the

salary, benefits and costs to the city for providing officers as necessary to ensure that the safety of the public is maintained during the course of the event and to ensure access for emergency vehicles and to evacuate the public from the area if necessary during the time of the parade. The number of the police officers necessary shall be determined based upon the projected number of participants in the parade and the length and duration of such parade.

e. Any person, group or organization obtaining a permit under this section for a parade or procession shall have the non-exclusive use of St. George Street for not more than sixty (60) minutes. Participants in the parade shall not be allowed to utilize motor vehicles or motorized vehicles except electric wheelchairs as necessary to accommodate ADA requirements, nor shall any participants be allowed to bring animals or pets as part of the parade procession.

f. No person, group or organization shall be permitted to obstruct St. George Street to the extent that it cannot be used for normal pedestrian access.

g. No person, group or organization may apply for more than three (3) permits per calendar year.

h. There shall be a maximum of one (1) parade or procession permit issued per day.