

CITY OF ST. AUGUSTINE
HISTORIC ARCHITECTURAL REVIEW BOARD APPLICATION



- VARIANCE TO THE DESIGN STANDARDS**
- APPEAL OF STAFF INTERPRETATION OF THE DESIGN STANDARDS**

Application Fee: \$120.00

BDAC Project No. _____

Receipt No. _____

Meeting Date: _____

PLEASE PRINT OR TYPE (ATTACH ADDITIONAL SHEETS AS NEEDED)

1. NAME OF APPLICANT _____
Business (if applicable) _____
Address _____
City _____ State _____ Zip Code _____
Daytime telephone (required) _____ Other phone _____
2. NAME OF PROPERTY OWNER _____
Business (if applicable) _____
Address _____
City _____ State _____ Zip Code _____
Daytime telephone (required) _____ Other phone _____
3. PROJECT STREET ADDRESS _____
4. LEGAL DESCRIPTION: Lot ____ Block ____ Subdivision _____ Parcel _____
5. EXISTING USE _____ PROPOSED USE _____
6. DESCRIPTION OF REQUEST THAT REQUIRES A VARIANCE OR ACTION BEING APPEALED:

7. Complete the following for a VARIANCE:

The variance provides flexibility based upon a qualified architectural or historic condition associated with the existing building and lot configuration, the architectural character of the existing building, or the historic architectural character of the specific corridor, all to be determined appropriate by the Historic Architectural Review Board. The proposal may not conflict with other ordinances and will maintain the architectural heritage and enhancement of the overall visual character of the corridor. The Board shall find that granting the variance will not be contrary to the public interest; will not adversely affect other property and structures in the corridor; and will be in harmony with the spirit, intent, and purpose of this provision.

I have read and understand the above statement

- a) Does the existing building and lot configuration have a unique character based upon an architectural or historic condition not common to other properties on the same corridor? (Example: the building is setback on the lot unlike neighboring buildings) Please explain fully: _____

- b) Does the existing building have a unique style based upon an architectural or historic condition not common to other properties on the same corridor? Please explain fully: _____

c) Does the proposed project take into consideration the unique historic architectural character of the corridor on which the property is located? Please explain fully: _____

d) Is the proposed project allowed on property not located on an Entry Corridor? Yes No

e) If granted, will the variance adversely affect other property in the corridor? : _____

f) If granted, can you establish that the variance will be in harmony with the intent and purpose of the Design Standards for Entry Corridors? : _____

8. Complete the following for an APPEAL:

Appeal of a staff denial of a permit for your project must be filed within two weeks. Appeals as a third party for the staff approval or denial of a permit must be filed within 30 days. Appeal should state item number, address, action and justification for reversal or modification. Initial appeal of the architectural review official's determination shall be heard by the Historic Architectural Review Board in accordance with the provisions of Section 28-29(d) and Section 28-29(e) of the Code of the City of St. Augustine.

I have read and understand the above statement

a) Date of action being appealed: _____

b) Describe the impact of this action on the appellant: _____

c) Specific grounds for the appeal: _____

d) Specific action being requested: _____

9. AGREEMENT

If the applicant is different than the property owner, the application must be signed by both parties. A letter of authorization signed by the property owner must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of the property owner.

In filling out this application, I understand that it becomes part of the Public Record of the City of St. Augustine and hereby certify that all information contained herein is accurate to the best of my knowledge.

PRINT APPLICANT'S/APPELLANT'S NAME _____

SIGNATURE OF APPLICANT/APPELLANT _____ DATE _____

PRINT OWNER'S NAME _____

SIGNATURE OF OWNER _____ DATE _____

Florida Statute 286.0105 states that a person appealing any decision by this board at any meeting regarding this application may need a verbatim record of the proceedings which includes testimony and evidence upon which the appeal is to be based.