



CITY OF ST. AUGUSTINE
PLANNING & BUILDING DEPARTMENT
Contractor's Letter of Authorization

I, _____
(State License Holder – Please Print)

Address _____

City _____ State _____ Zip _____

Type of License & # _____

Hereby authorize _____
(Authorized Person – Please Print)

to receive/deliver building permits under my signature. I am aware that my signature must appear on all building permit applications submitted by my company and issued for work to be performed by my company. Additionally, I am aware that I must sign all building permit applications issued to a general contractor for which my company has been listed as the subcontractor before any inspections will be performed.

_____ Date _____
(License Holder Signature)

Sworn to and subscribed before me on this _____ day of _____, 20_____

Notary Public

My Commission Expires On _____