



REQUEST FOR PROPOSALS
#PW2018-13: ADMINISTRATIVE SERVICES FOR
WEST AUGUSTINE UTILITY TAP-IN PROGRAM

The City of St. Augustine ("City") is soliciting proposals from qualified and experienced vendors to facilitate, provide and oversee abandonment of existing residential on-site septic systems and groundwater wells and connection of approximately sixty-seven (67) approved properties to the municipal sewer and water lines. Services to be provided for properties located in the City's service area that meet the requirements of the City's mini-grant program.

Proposals will be received at the Office of the City Manager until 2:00 P.M. EDT, Thursday, May 3, 2018. Any proposal received after the above time and date will be rejected and returned unopened. Proposals will be publicly opened and read aloud promptly at 2:15 EDT. The proposals shall be mailed or delivered in person to:

Mailing Address

City of St. Augustine
Office of the City Manager
Attn: Timothy W. Fleming
P.O. Box 210
St. Augustine, FL 32085-0210

Physical Address

City of St. Augustine
Office of the City Manager
Attn: Timothy W. Fleming
75 King Street, 4th Floor, Lobby A
St. Augustine, FL 32084

Request for Proposals and Qualification Requirements may be obtained from: City of St. Augustine, General Services Department; Lobby "D" 4th Floor; 75 King Street; St. Augustine, FL 32084 or by contacting Ms. Vicki Wilder, General Services Administrative Coordinator, at (904) 825-1010 or, via email, at vwilder@citystaug.com. Vendors registered with DemandStar.com, Inc. can download RFP Package No. RFP-PW2018-13-0-2018/TF at no cost from their website - www.demandstar.com

The City of St. Augustine reserves the right, which is understood and agreed to by all respondents, to reject any or all proposals submitted, and to waive any informality or irregularity in proposals received. The City also reserves the right to award a contract on such material(s) as the City deems to be in its best interest.

The City of St. Augustine is an Equal Opportunity employer. MBE/WBE/DBE businesses are encouraged to participate. The City of St. Augustine supports Equal Opportunity Employment, Fair Housing, Drug Free Workplace and Providing Handicapped Access.

CITY OF ST. AUGUSTINE
DEPARTMENT OF GENERAL SERVICES
Timothy W. Fleming, Deputy Director