



**REQUEST FOR PROPOSALS**  
**#GS2019-09**  
**INFORMATION TECHNOLOGY SUPPORT SERVICES**  
**THE ST. AUGUSTINE POLICE DEPARTMENT**

The City of St. Augustine is soliciting competitive sealed proposals from qualified professional technology vendors for Information Technology Support Services for the St. Augustine Police Department.

Sealed proposals will be received until 2:00 PM EDT, Thursday August 22, 2019 at the Office of the City Manager; Lobby A, 4<sup>th</sup> Floor, City Hall; 75 King Street; St. Augustine, Florida 32084. No facsimile or email proposals will be accepted. Any proposal submitted after the time and date for receipt of same will be returned unopened. Proposals will be publicly opened and read aloud promptly at 2:15 PM EDT. The sealed proposals shall be mailed or delivered in person to:

Mailing Address

City of St. Augustine  
City Manager's Office  
Attn: Timothy W. Fleming  
P.O. Box 210  
St. Augustine, FL 32085-0210

Physical Address

City of St. Augustine  
City Manager's Office  
Attn: Timothy W. Fleming  
75 King Street, Lobby A, 4<sup>th</sup> Floor  
St. Augustine, FL 32084

The Selected Contractor shall furnish all equipment, materials and labor to complete the work as specified in the Technical Specifications. The Scope of Work includes but is not limited to: provision of technical services which would enable the Department to protect and secure its technology facilities; ensure the efficient operation of its data processing networks & related computer systems in its defined user community and minimize the spending & maximize the Return on Investment (ROI) for investment in technology

Request for proposals documents may be obtained from: City of St. Augustine; General Services Department; 75 King Street, 4<sup>th</sup> Floor, Lobby "D", St. Augustine, Florida 32084 or by contacting Vicki Wilder, General Services Administrative Coordinator, at [vwilder@citystaug.com](mailto:vwilder@citystaug.com). Vendors registered with DemandStar.com, Inc. can download RFP Package No. GS2019-09-02-0-2019/TF at no cost from their website – [www.demandstar.com](http://www.demandstar.com)

**A mandatory Pre-Proposal Conference is scheduled for Tuesday, August 6, 2019 at 10:00 A.M. at the St. Augustine Police Department, 151 King Street, St. Augustine, Florida 32084. Interested parties should indicate their intent to attend this conference by contacting Vicki Wilder, General Services Administrative Coordinator.**

The City of St. Augustine reserves the right, which is understood and agreed to by all respondents, to waive any informality in or to reject any or all of proposals if deemed to be in its best interest. The City also reserves the right to award a contract on such material(s) as the City deems will best serve its interests.

The City of St. Augustine is committed to the opportunity for diversity in the performance of all City of St. Augustine projects. All respondents are encouraged to make good faith efforts to ensure that

women- and minority-owned businesses are given the opportunity for maximum participation in the supply and/or construction of the proposal components.

**CITY OF ST. AUGUSTINE**  
**DEPARTMENT OF GENERAL SERVICES**  
**Timothy W. Fleming, Deputy Director**