

## ParkNow Cards

### How and Where to Use Them

The City of St. Augustine offers St. Johns County residents pre-paid parking cards for discounted parking at the Historic Downtown Parking Facility, and at locations managed and operated by the City of St. Augustine throughout the downtown. ParkNow cards are the size of a credit card, so they fit conveniently in your wallet.



Cards may be purchased and recharged at the Financial Services Center (50 Bridge Street). Cards may **only be recharged** at the Visitor Information Center (10 S. Castillo Drive). Cards are sold in \$20, \$30, \$50, and \$100 increments. **There is a one-time activation charge of \$2.50 for each card purchased.**

## **NO REFUNDS NO REPLACEMENT CARDS**

### In the Parking Garage

Upon entry to the Historic Downtown Parking Facility, the attendant will deduct \$3.00 from your **ParkNow** card.

**You can only pay for the vehicle in which you are riding.**

### In Single- and Double-Spaced Meters

#### Step 1:

Read the instructional sticker on the meter on how to insert the card.

**Step 2:** Insert your ParkNow card and watch the screen. First, the meter will display how much money is on the card. Next, 0.00 will be displayed and time will be added in 30-minute increments with a 3-hour or 4-hour maximum, depending on your location. Once you have reached the time desired, remove card quickly. If card is not removed when desired time is reached the maximum time will be deducted.

### At Pay Stations

#### Step 1:

Insert your **ParkNow** card into the card slot on the pay station. The pay station will read the microchip embedded in your card and show you how much money is on your **ParkNow** card. **DO NOT REMOVE CARD UNTIL PROMPTED!!**

#### Step 2:

Push the Add Time button to add time in \$.25 intervals or the Max Time for the full 3 or 4 hours, depending on your location. **Please pay for all the time you need. You cannot add time to your initial purchase.**

#### Step 3:

Press the **green** button for your receipt. This receipt will show you the time the receipt was purchased and the time your receipt will expire. Tear off the perforated edge and keep the small portion with you as a reminder.

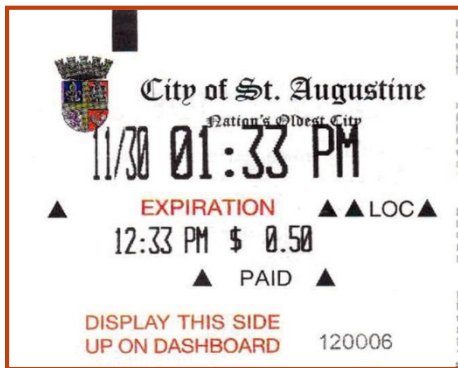
#### Step 4:

Place the receipt on your vehicle's front dashboard with the **expiration time facing up. Receipt must be face-UP in order to avoid a citation.**

## “Upside-down Receipt” Citation

It is the driver’s responsibility to ensure that the receipt is displayed properly when leaving the vehicle.

If a receipt is not face-up with the expiration time showing a citation will be issued.



*Keep this side of the receipt facing the windshield*

If the pay station is out of order, use the next closest pay station.

If one payment option is not functioning the others will still be available.



**PLEASE NOTE:  
READ THESE INSTRUCTIONS  
CAREFULLY!!!**

**THERE ARE NO INSTRUCTIONS FOR  
THE PARKNOW CARD ON THE  
PAY STATIONS.**

- **Purchase & Recharge ParkNow Cards**  
Financial Services Center •  
50 Bridge Street
- **Recharge Only for ParkNow Cards**  
Visitor Information Center •  
10 S. Castillo Drive

[www.parknow.info](http://www.parknow.info)



CITY OF  
**ST AUGUSTINE**  
EST. 1565

## Parking Information ParkNow Cards

Plaza de la Constitucion Metered Parking  
Enforced Mon – Sat, 10 am – 5 pm

The Fort (Castillo de San Marcos)  
Parking Lot Enforced Every Day  
8 am – 5 pm

Parking is FREE on Sundays and Federal  
Holidays at City of St. Augustine  
marked locations



Recharge stations are located at:

- Financial Services Center •
  - Visitor Information Center •
- Visa and MasterCard accepted*