



**CITY OF ST. AUGUSTINE CITY COMMISSION  
REGULAR MEETING AGENDA  
MONDAY, AUGUST 12, 2019 - 5:00 PM  
ALCAZAR ROOM**

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**1. CALL TO ORDER**

- ❖ Roll Call
- ❖ Invocation and Pledge of Allegiance

**2. ADMINISTRATIVE ITEMS**

**2.A. Modification and Approval of REGULAR AGENDA**

**3. SPECIAL PRESENTATIONS, RECOGNITIONS AND PROCLAMATIONS**

- 3.A.** Presentation of a check by Florida Inland Navigational District (FIND) representative, Carl Blow, in the amount of \$625,000 to help defray the cost to repair the City Marina after Hurricane Irma. (*J. Piggott, Director, General Services*).
- 3.B.** Recognition of the awarding to Commissioner Horvath of the 2019 Charles W. Clary Government Service Award by the Florida Chapter of the American Institute of Architects. (*J. Regan, City Manager*).

**4. PUBLIC COMMENTS FOR GENERAL PUBLIC COMMENTS OR FOR AGENDA ITEMS NOT REQUIRING A SEPARATE PUBLIC HEARING**

- ❖ **3** minutes per individual

**5. CONSENT AGENDA – Modification(s); Motion to Approve**

**6. APPEALS**

**6.A.** Finding of Legal Sufficiency – Appeal of an Approved Use by Exception for a School at 307 Anastasia Boulevard (D. Birchim, Director, Planning and Building)

**7. GENERAL PUBLIC PRESENTATIONS, ITEMS OF GREAT PUBLIC IMPORTANCE, AND OTHER ITEMS REQUIRING PUBLIC HEARINGS**

(Presentations (maximum of 10 minutes per presentation). Presentations for Commission meetings must be presented to the City Manager for approval no later than ten (10) working days prior to the next City Commission meeting. A Presentation Support Services Request (available on the City's website) MUST accompany all presentations. The Form is available at:

[http://www.citystaug.com/document\\_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf](http://www.citystaug.com/document_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf)

**A. GENERAL PUBLIC PRESENTATIONS**

**B. ITEMS OF GREAT PUBLIC IMPORTANCE**

**C. OTHER ITEMS REQUIRING PUBLIC HEARING**

**8. ORDINANCES AND RESOLUTIONS – PUBLIC HEARING REQUIRED**

**A. ORDINANCES – SECOND READING**

**8.A.1. Ordinance 2019-12:** Limits zoning districts of aircraft and public airports within the City limits. Encourages the use of the local airport's facilities and equipment including a seaplane ramp. *(I. Lopez, City Attorney).*

**8.A.2. Ordinance 2019-13:** Approves annual end of year salary supplement dependent upon satisfactory work performance and seniority. *(I. Lopez, City Attorney).*

**8.A.3. Ordinance 2019-14:** Amends the City Charter to remove sections obsolete, preempted or superseded. *(I. Lopez, City Attorney).*

**B. ORDINANCES – FIRST READING (ONLY IF REQUIRED BY LAW)**

**C. RESOLUTIONS – PUBLIC HEARING (ONLY IF REQUIRED BY LAW)**

- 8.C.1. **Resolution 2019-22**: This resolution sets the Fire Assessment Fee rate for residential and non-residential footage. (*M. Breidenstein, Director, Budget and Performance Management*).

9. **ORDINANCES AND RESOLUTIONS – NO PUBLIC HEARING REQUIRED**

A. **ORDINANCES – FIRST READING**

- 9.A.1. **Ordinance 2019-15**: Updating the City Charter, this ordinance amends all sections to include both genders and use gender neutral terminology. (*I. Lopez, City Attorney*).
- 9.A.2. **Ordinance 2019-16**: Updating the City Charter, this amendment removes the procedure for street vacations and codifies a procedure in the code consistent with other ordinance noticing and hearings. (*I. Lopez, City Attorney*).
- 9.A.3. **Ordinance 2019-17**: Amending Chapter 22 of the Code to clarify the procedures for vacating roads. (*I. Lopez, City Attorney*).
- 9.A.4. **Ordinance 2019-18**: Updating the City Charter, this amendment removes procedures regarding annual Christmas bonuses and codifies the procedure consistent with state statute and current policy. (*I. Lopez, City Attorney*).

C. **RESOLUTIONS**

- 9.B.1. **Resolution 2019-21**: Provides that regular meetings will adjourn no later than four (4) hours after call to order unless extended by vote. (*I. Lopez, City Attorney*).
- 9.B.2. **Resolution 2019-23**: Authorizes the City Manager to execute temporary construction easements related to submerged lands of the City. (*I. Lopez, City Attorney*).
- 9.B.3. **Resolution 2019-24**: Request by the City of St. Augustine to the St. Johns River Water Management District and the Florida Department of Environmental Protection to reduce permit application fees pursuant to Section 218.075, Florida Statutes. (*M. Cullum, Director, Public Works*).
- 9.B.4. **Resolution 2019-28**: Authorizes the City Manager to execute the annual agreement between the City and Flagler College, Inc. for law enforcement services. (*I. Lopez, City Attorney*).

- 9.B.5. **Resolution 2019-29**: Discussion regarding Francis Field events pursuant to the passage of Resolution 2018-13 prohibiting events held on consecutive weekends. (*P. Williamson, Director, Public Affairs*).

**10. STAFF REPORTS AND PRESENTATIONS**

- 10.A. **Public Hearing Required**: Discussion regarding the City's eligibility to apply for a Small Cities Community Development Block Grant (CDBG) for Disaster Recovery from Hurricane Irma. (*C. Sakryd, Grants Administrative Coordinator*).
- 10.B. Presentation regarding the structure at 91 Coquina Avenue. (*C. Sakryd, Grants Administrative Coordinator*).
- 10.C. Quality of Nightlife Strategic Plan presented by John Regan, City Manager. (*N. Sikes-Kline, Commissioner*).
- 10.D. Review of revised License Agreement for the Cuna Street Beautification project. (*R. Franklin, Mobility Manager*).

**11. ITEMS BY CITY ATTORNEY (See Consent Agenda also)**

- 11.A. Sunshine, Public Records and Ethics Minute. No Presentation. Information provided by the City Attorney's office as an on-going series to keep the Commission abreast of relevant developments.
- 11.B. Quarterly and Annual status report. No Presentation

**12. ITEMS BY CITY CLERK (See Consent Agenda also)**

- 12.A. Assignment of Commissioner to Guana Tolomato Matanzas National Estuarine Research Reserve (GTMNERR). (*D. Galambos, City Clerk*).
- 12.B. Notification of one term vacancy and two term expirations for the Planning and Zoning Board as of September 30, 2019. The application deadline is September 11, 2019 and appointments are tentatively scheduled for September 25, 2019. (*D. Galambos, City Clerk*).

**13. ITEMS BY CITY MANAGER (See Consent Agenda also)**

## **14. ITEMS BY MAYOR AND COMMISSIONERS**

## **15. ADJOURN**

**NOTICES:** In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." \*\*\*In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. \*\*\*The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission.

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## CONSENT AGENDA – AUGUST 12, 2019

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### CA.1. PREVIEW OF UPCOMING COMMISSION MEETINGS.

a) **THE FOLLOWING ORDINANCES ARE TENTATIVELY SCHEDULED FOR 2ND READING ON AUGUST 26, 2019:**

- Ordinance 2019-15
- Ordinance 2019-16
- Ordinance 2019-17
- Ordinance 2019-18

b) **REMINDER OF UPCOMING MEETINGS:**

- August 20, 2019, 8:00 p.m., CRA Meeting
- August 20, 2019, 9:00 a.m., Budget Presentation
- August 26, 2019, 5:00 p.m., Regular Meeting

### CA.2. APPROVAL OF MINUTES FROM PRIOR COMMISSION MEETINGS:

- April 22, 2019, Regular Meeting
- May 13, 2019, Regular Meeting
- June 10, 2019, Regular Meeting

### CA.3. RELEASES OF LIEN FOR UNIT CONNECTION FEE MORTGAGE(S):

- Jeffrey Sapp – 57 Florida Avenue

### CA.4. PROPOSED PROCLAMATIONS, CERTIFICATES OF APPRECIATION/RECOGNITION. (COMMISSION APPROVAL REQUIRED). (TO BE READ AT A SUBSEQUENT MEETING).

- Proclamation 2019-15 - Stop the Stigma St. Augustine proclaiming August 31, 2019 as Overdose Awareness Day. *(N. Sikes-Kline, Commissioner)*.

### CA.5. NOTIFICATION OF PROCLAMATIONS/CERTIFICATES OF RECOGNITION ISSUED: NONE.

### CA.6. Approval use of VIC grounds during 2019 Nights of Lights. *(T. Burchfield, Assistant City Manager)*.

### CA.7. Financial update for period ending July 31, 2019. *(M. Litzinger, Director, Finance)*.

### CA.8. Mobility update *(R. Franklin, Mobility Program Manager)*

**CA.9.** Public Works update. (*M. Cullum, Director, Public Works*).

**CA.10.** Notification that the current Historic Architectural Review Board (HARB) chair, Catherine Duncan, will be moving outside the City of St. Augustine. (*D. Galambos, City Clerk*).

**CA.11.** Response letter to the St. Johns County Administrator regarding their request for additional subsidy for the operation of the Sunshine Bus Company.

**CA.12.** Invoice in the amount of \$1,451.25 dated June 26, 2019 from Bledsoe, Jacobson, Schmidt, Write & Sussman for Special Magistrate services in the 7 Bridge Street matter. (*I. Lopez, City Attorney*).

Invoice in the amount of \$331.00 dated July 24 from St. Augustine Court Reporters for transcription services regarding the Seavin v. City of St. Augustine matter. (*I. Lopez, City Attorney*).

Invoice in the amount of \$7,168.00 dated July 31 from Cavendish Partners, P.A. for services regarding the Seavin v. City of St. Augustine matter. (*I. Lopez, City Attorney*).

**END OF CONSENT AGENDA**