



**CITY OF ST. AUGUSTINE CITY COMMISSION
REGULAR MEETING AGENDA
MONDAY, APRIL 22, 2019 - 5:00 PM
ALCAZAR ROOM**

1. CALL TO ORDER

- ❖ Roll Call
- ❖ Invocation and Pledge of Allegiance

2. ADMINISTRATIVE ITEMS

2.A. Modification and Approval of REGULAR AGENDA

3. SPECIAL PRESENTATIONS, RECOGNITIONS AND PROCLAMATIONS

- Proclamation 2019-05 – Proclaiming April as National Child Abuse and Neglect Prevention month. *(T. Upchurch, Mayor)*.
- Proclamation 2019-08 – Proclaiming May 11 as Letter Carriers Food Drive Day. *(T. Upchurch, Mayor)*.

4. PUBLIC COMMENTS FOR GENERAL PUBLIC COMMENTS OR FOR AGENDA ITEMS NOT REQUIRING A SEPARATE PUBLIC HEARING

- ❖ **3** minutes per individual

5. CONSENT AGENDA – Modification(s); Motion to Approve

6. APPEALS

7. GENERAL PUBLIC PRESENTATIONS, ITEMS OF GREAT PUBLIC IMPORTANCE, AND OTHER ITEMS REQUIRING PUBLIC HEARINGS

(Presentations (maximum of 10 minutes per presentation)). Presentations for Commission meetings must be presented to the City Manager for approval no later than ten (10) working days prior to the next City Commission meeting. A Presentation Support Services Request (available on the City's website) MUST accompany all presentations. The Form is available at:

http://www.citystaug.com/document_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf

A. GENERAL PUBLIC PRESENTATIONS

7.A. Property Appraiser Eddie Creamer will make a brief presentation detailing the attainment of a third party auditing service. These efforts are pursuant to enhance homestead compliance and ensure qualified business owners pay proper tangible personal property taxes with the use of a third party firm, while staying ahead of the county's growth curve to generate a tax roll that is fair, equitable and accurate. *(J. Regan, City Manager)*.

B. ITEMS OF GREAT PUBLIC IMPORTANCE

C. OTHER ITEMS REQUIRING PUBLIC HEARING

8. ORDINANCES AND RESOLUTIONS – PUBLIC HEARING REQUIRED

A. ORDINANCES – SECOND READING

8.A.1. Ordinance 2019-05: Updates the City's nuisance code to include defined terms, remove redundant procedures, and provide the City Manager and Building Official authority to immediately abate life safety nuisances. *(I. Lopez, City Attorney)*.

8.A.2. Ordinance 2019-06: Addresses inconsistencies between the land development code and the corridor design standards. *(I. Lopez, City Attorney)*.

- B. ORDINANCES – FIRST READING (*ONLY IF REQUIRED BY LAW*)**
- C. RESOLUTIONS – PUBLIC HEARING (*ONLY IF REQUIRED BY LAW*)**
- 9. ORDINANCES AND RESOLUTIONS – NO PUBLIC HEARING REQUIRED**
 - A. ORDINANCES – FIRST READING**
 - B. RESOLUTIONS**
- 10. STAFF REPORTS AND PRESENTATIONS**
 - 10.A.** Presentation of the 2018 Comprehensive Annual Financial Report (CAFR) by the City’s independent auditor, Gary Huggett of Masters, Smith and Wisby. (*M. Litzinger, Director, Finance*).
 - 10.B.** Audit committee report by Todd Neville, committee chairman. (*J. Regan, City Manager*).
 - 10.C.** Discussion regarding audit committee membership for next fiscal year. (*I. Lopez, City Attorney*).
 - 10.D.** Public Works update for second quarter of fiscal year 2018-2019. (*M. Cullum, Director, Public Works*).
 - 10.E.** Mobility update including Bridge of Lions opening analysis for second quarter of fiscal year 2018-2019. (*R. Franklin, Mobility Manager*).
- 11. ITEMS BY CITY ATTORNEY (*See Consent Agenda also*)**
 - 11.A.** Sunshine, Public Records and Ethics Minute. No Presentation. Information provided by the City Attorney’s office as an on-going series to keep the Commission abreast of relevant developments.
 - 11.B.** 2019 Legislative Bill Tracking information. No Presentation.
 - 11.C.** Legal department update for the second quarter of fiscal year 2018-2019. (*I. Lopez, City Attorney*).
- 12. ITEMS BY CITY CLERK (*See Consent Agenda also*)**
- 13. ITEMS BY CITY MANAGER (*See Consent Agenda also*)**
- 14. ITEMS BY MAYOR AND COMMISSIONERS**

15. ADJOURN

NOTICES: In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." ***In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. ***The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission.

CONSENT AGENDA – APRIL 22, 2019

CA.1. PREVIEW OF UPCOMING COMMISSION MEETINGS.

- a) **THE FOLLOWING ORDINANCES ARE TENTATIVELY SCHEDULED FOR 2ND READING ON MAY 13, 2019: NONE.**
- b) **REMINDER OF UPCOMING MEETINGS:**
- May 2, 2019, 8:30 a.m., Mid-Year Budget Analysis
 - May 13, 2019, 5:00 p.m., Regular Meeting

CA.2. APPROVAL OF MINUTES FROM PRIOR COMMISSION MEETINGS: NONE.

CA.3. RELEASES OF LIEN FOR UNIT CONNECTION FEE MORTGAGE(S): NONE.

CA.4. PROPOSED PROCLAMATIONS, CERTIFICATES OF APPRECIATION/RECOGNITION. (COMMISSION APPROVAL REQUIRED). (TO BE READ AT A SUBSEQUENT MEETING).

- PROCLAMATION 2019-06 PROCLAIMING MAY 2019 AS OLDER AMERICANS MONTH. *(T. UPCHURCH, MAYOR).*
- PROCLAMATION 2019-07 PROCLAIMING MAY 8, 2019 AS ST. AUGUSTINE GIVING DAY. *(T. UPCHURCH, MAYOR).*
- PROCLAMATION 2019-09 PROCLAIMS MAY 2019 AS NATIONAL DRUG COURT MONTH. *(N. SIKES-KLINE, COMMISSIONER).*

CA.5. NOTIFICATION OF PROCLAMATIONS/CERTIFICATES OF RECOGNITION ISSUED: NONE.

CA.6. Acceptance of the Commission's second quarter 2019 Action Items, amounts spent and/or encumbered through March 31, 2019. *(M. Breidenstein, Director, Budget and Performance Management).*

CA.7. Invoice in the amount of \$4,708.75 dated April 1, 2019 from Cavendish Partners, P.A. for legal services regarding the Seavin v. City of St. Augustine matter. *(I. Lopez, City Attorney).*

END OF CONSENT AGENDA