



CITY OF ST. AUGUSTINE CITY COMMISSION
REGULAR MEETING AGENDA
MONDAY, AUGUST 27, 2018 - 5:00 PM Alcazar Room

1. **Call to Order.**

Roll Call.
Invocation and Pledge of Allegiance.
2. **Administrative Items.**
 - 2.A. Modification and approval of **Regular Agenda.**
3. **Special Presentations, Recognitions and Proclamations.**
4. **Public Comments for General Public Comments or for Agenda Items not requiring a Separate Public Hearing.** (3 minutes per individual).
5. **Consent Agenda** – modification(s); motion to approve.
6. **Appeals.**
 - 6.A. Appeal of the Planning and Zoning Board denial of a variance application to increase maximum lot coverage for construction of an awning at 70 Washington Street. (*D. Birchim, Director, Planning and Building*).
7. **General Public Presentations and Items of Great Public Importance.** (Presentations (maximum of 10 minutes per presentation)). Presentations for Commission meetings must be presented to the City Manager for approval no later than ten (10) working days prior to the next City Commission meeting. A Presentation Support Services Request (available on the City's website) MUST accompany all presentations. The Form is available at:
http://www.citystaug.com/document_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf

- 7.A. **General Public Presentations:**
- 7.B. **Items of Great Public Importance:**
- 8. **Ordinances and Resolutions - Public Hearing Required.**
 - A. **Ordinances - First Reading.**
 - B. **Ordinances - Second Reading.**
 - 8.B.1. **Ordinance 2018-11:** Amends portions of Section 2 of the City Code creating an at will board membership for city boards and provides removal procedures across all boards with or without cause. (*I. Lopez, City Attorney*).
 - C. **Resolutions – Public Hearing Required**
- 9. **Ordinances and Resolutions - No Public Hearing Required.**
 - A. **Ordinances – First Reading.**
 - B. **Resolutions**
- 10. **Staff Reports and Presentations.**
 - 10.A. Presentation regarding the use of the VIC Promenade for the 2018 Holly Jolly Trolley event. (*T. Burchfield, Assistant City Manager*).
 - 10.B. Public Works update. (*M. Cullum, Director, Public Works*).
 - 10.C. Mobility update. (*R. Franklin, Mobility Program Manager*).
 - 10.D. Discussion regarding the Commission’s 2018 Action Items, amounts spent and/or encumbered through August 15, 2018. (*M. Breidenstein, Director, Budget and Performance Management*).
 - 10.E. Financial update through July 31, 2018. (*M. Litzinger, Director, Finance*).
- 11. **Items by City Attorney (See Consent Agenda also).**
 - 11.A. Sunshine, Public Records and Ethics Minute. No Presentation. Information provided by the City Attorney’s office as an on-going series to keep the Commission abreast of relevant developments.

12. Items by City Clerk. (See Consent Agenda also).

12.A. Request for appointment for the temporary vacancy on the Planning and Zoning Board. *D. Galambos, City Clerk).*

13. Items by City Manager.

14. Items by Mayor and Commissioners.

15. Adjourn.

NOTICES: In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." ***In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. ***The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission.

CONSENT AGENDA – AUGUST 27, 2018

CA.1. Preview of upcoming Commission meetings.

- a) **The following ordinances are tentatively scheduled for 2nd reading on September 10, 2018:** *None.*
- b) **Reminder of upcoming meetings:**
- September 6, 2018 – 5:05 p.m.- Budget Hearing.
 - September 10, 2018 – 5 p.m. – Regular Meeting.
 - September 20, 2018 – 5:05 p.m. – Budget Hearing
 - September 24, 2018 – 5 p.m. – Regular Meeting.

CA.2. Approval of Minutes from prior commission meetings:

- August 13, 2018 - Special Meeting.
- August 13, 2018 - Regular Meeting.

CA.3. Releases of Lien for Unit Connection Fee Mortgage(s):

- Sandra Blackley – 1148 Kerri Lynn Road.

CA.4. Release of Code Enforcement Lien:

- 22 Clark Street.

CA.5. PROPOSED Proclamations, Certificates of Appreciation/Recognition.
(Commission approval required). (To be read at a subsequent meeting).

- 2018-08CR: Certificate of Recognition to Flagler College for its smoke and tobacco free policy. (*Mayor N. Shaver, Sponsor*).
- 2018-21: Proclaiming September 2018 as Prostate Cancer Awareness Month. (*Comm. N. Sikes Kline, Sponsor*).
- 2018-22: Proclaiming September 17-23 as Constitution Week. (*Mayor N. Shaver, Sponsor*).

CA.6. Notification of Proclamations/Certificates of Recognition issued: *None.*

- CA.7.** Approval of Partial Release of Easement that lies within the Antigua property and is no longer needed by the City. (*M. Cullum, Director Public Works*).
- CA.8.** Approval of a \$500 contribution as sponsor and the use of the City crest for the North Florida Safe Streets Summit 2018 being held in St. Augustine in October. (*R. Franklin, Mobility Program Manager*).
- CA.9.** Invoice in the amount of \$8,413.74 dated August 8, 2018 from Marks Gray, P.A. for legal services regarding the Wendler v COSA matter. (*I. Lopez, City Attorney*).

End of Consent Agenda