



**CITY OF ST. AUGUSTINE CITY COMMISSION**  
**REGULAR MEETING AGENDA**  
**MONDAY, MAY 14, 2018 - 5:00 PM Alcazar Room**

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**1. Call to Order.**

Roll Call.  
Invocation and Pledge of Allegiance.

**2. Administrative Items.**

**2.A.** Modification and approval of **Regular Agenda.**

**3. Special Presentations, Recognitions and Proclamations.**

**3.A.** Approve with a Motion and Vote - Proclamation 2018-12 – designating May 13-19 as Police Week in St. Augustine.

**3.B.** Resolution by the Florida League of Cities and the Florida League of Mayors recognizing Lauryn Edel, first place winner in the “If I were Elected Mayor” contest.

**3.C. Individual Presentations**

2018-07 Proclaims May 2018 as National Drug Court Month.  
2018-08 Proclaims May 2018 as Older Americans Month.  
2018-09 Proclaims May 2018 as National Historic Preservation Month.  
2018-10 Proclaims May 19, 2018 as Kids Day America/International.  
2018-11 Proclaims May 2018 as National Jewish Heritage Month.  
2018-12 Proclaims May 13-19 as Police Week in St. Augustine.

4. **Public Comments for General Public Comments or for Agenda Items not requiring a Separate Public Hearing.** (3 minutes per individual).
5. **Consent Agenda** – modification(s); motion to approve.
6. **Appeals.**
7. **General Public Presentations and Items of Great Public Importance.** (Presentations (maximum of 10 minutes per presentation)). Presentations for Commission meetings must be presented to the City Manager for approval no later than ten (10) working days prior to the next City Commission meeting. A Presentation Support Services Request (available on the City's website) MUST accompany all presentations. The Form is available at: [http://www.citystaug.com/document\\_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf](http://www.citystaug.com/document_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf)
  - 7.A. **General Public Presentations:**
    - 7.A.1. Presentation regarding a proposed sponsored bike share program by The Gotcha Group which creates customized mobility programs. (*R. Franklin, Mobility Program Manager*).
    - 7.A.2. Wanda Forrest, Transportation Planning Manager for the North Florida Transportation Planning Organization will inform the Commission as to projects planned and programmed for the area for this and the next fiscal years. (*N. Sikes-Kline, Comm.*).
  - 7.B. **Items of Great Public Importance:**
8. **Ordinances and Resolutions - Public Hearing Required.**
  - A. **Ordinances - First Reading.**
  - B. **Ordinances - Second Reading.**
    - 8.B.1. [Ordinance 2018-02](#): Presents a large-scale amendment to the future land use map adding approximately 13 acres which is undesignated to the classification of Residential Medium Density/Mixed Use. (*D. Birchim, Director, Planning and Building*).
    - 8.B.2. [Ordinance 2018-03](#): Rezones approximately 13 acres from Planned Unit Development (PUD) to Residential General office (RGO). (*D. Birchim, Director, Planning and Building*).
    - 8.B.3. [Ordinance 2018-04](#): Creates a new Archaeology Zone III-E for property known as "Whispering Creek" and updates the City Archaeology Base Map. (*D. Birchim, Director, Planning and Building*).

**8.B.4. Ordinance 2018-07:** Amends the zoning code definition of “Height, Building” due to the State of Florida amending the state building code. (*D. Birchim, Director, Planning and Building*).

**C. Resolutions – Public Hearing Required**

**9. Ordinances and Resolutions - No Public Hearing Required.**

**A. Ordinances – First Reading.**

**B. Resolutions**

**9.B.1. Resolution 2018-16:** Authorizes the City Manager to execute all documents related to the acceptance and administration of the Emergency Set Aside Funding grant awarded by the Florida Department of Economic Opportunity in January. (*T. Fleming, Deputy Director, General Services*).

**9.B.2. Resolution 2018-18:** Supports matching funds for a Special Category Grant for the rehabilitation of the City Waterworks Building. (*D. Birchim, Director, Planning and Building*).

**9.B.3. Resolution 2018-23:** Supports matching funds grant for Resilient Heritage in the Nation’s Oldest City publication and education project. (*D. Birchim, Director, Planning and Building*).

**9.B.4. Resolution 2018-24:** Supports a grant for the architectural survey of the west side of St. Augustine. (*D. Birchim, Director, Planning and Building*).

**9.B.5. Resolution 2018-26:** Supports the Seawall Coalition and authorizes work as a member to safeguard the welfare of the City’s residents. (*N. Shaver, Mayor and N. Sikes-Kline, Comm.*)

**9.B.6. Resolution 2018-27:** Approves the joint agreement between the City and the Florida Department of Transportation for construction by FDOT contractor of improvements including a sidewalk and lighting on the west side of US1 North from Fairbanks Street to Big Oak Road; and authorizes by Resolution the execution by City Manager of the Utility Work by Highway Contractor Agreement. (*T. Grant, Deputy Director, Public Works*).

**9.B.7. Resolution 2018-22:** Authorizes the entering into of the Annual Amendment with the Florida Department of Transportation for the maintenance of certain traffic signals and control beacons within the City of St. Augustine. (*T. Grant, Deputy Director, Public Works*).

**10. Staff Reports and Presentations.**

**10.A.** Presentation regarding Construction and Maintenance Agreement with Flagler College for a crosswalk on Malaga Street. (*R. Franklin, Mobility Program Manager*).

**11. Items by City Attorney (See Consent Agenda also).**

**11.A.** Sunshine, Public Records and Ethics Minute. No Presentation. Information provided by the City Attorney's office as an on-going series to keep the Commission abreast of relevant developments.

**11.B.** Information provided pertaining to Local Option Taxes. (*J. Cary, Assistant City Attorney*).

**12. Items by City Clerk. (See Consent Agenda also).**

**12.A.** Request for two (2) appointments to fill alternate positions on the Historic Architectural Review Board. (*D. Galambos, City Clerk*).

**13. Items by City Manager.**

**14. Items by Mayor and Commissioners.**

**15. Adjourn.**

**NOTICES:** In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." \*\*\*In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. \*\*\*The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission.

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**CONSENT AGENDA – MAY 14, 2018**

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**CA.1. Preview of upcoming Commission meetings.**

- a) **The following ordinances are tentatively scheduled for 2<sup>nd</sup> reading on June 11, 2018:** *None.*
- b) **Reminder of upcoming meetings:**
- June 11, 2018 - Regular Commission Meeting at 5:00 p.m.
  - June 25, 2018 – Special Meeting – 2019 Budget Assumptions – 3:00 p.m.
  - June 25, 2018 – Regular Commission Meeting at 5:00 p.m.

**CA.2. Approval of Minutes from prior commission meetings:**

- April 9, 2018 - Regular Commission Meeting

**CA.3. Releases of Lien for Unit Connection Fee Mortgage(s):**

- Johnny Sanchez – 1330 Roosevelt Drive

**CA.4. PROPOSED Proclamations, Certificates of Appreciation/Recognition.**  
(Commission approval required). (To be read at a subsequent meeting).

**CA.5. Notification of Proclamations/Certificates of Recognition issued:**

- Certificate of Recognition to Nancy Miller Brown on her 100<sup>th</sup> Birthday.

**CA.6.** Approves the donation of three Hewlett Packard laptop computers, which have been replaced, by the St. Augustine Police Department to the Lincolnville Museum. (*B. Fox, Chief, St. Augustine Police Department*).

*End of Consent Agenda*