



**CITY OF ST. AUGUSTINE CITY COMMISSION**  
**REGULAR MEETING AGENDA**  
**MONDAY, MARCH 13, 2017 - 5:00 PM**  
**Alcazar Room**

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1. **Call to Order.**  
Roll Call.  
Invocation and Pledge of Allegiance.
2. **Administrative Items.**  
Regular Agenda – modification(s); motion to approve.
3. **Special Presentations, Proclamations / Recognitions.**
  - **2017-04** Proclaims March as Archaeology Month.
4. **Public Comments for General Public Comments or Agenda Items not requiring a Separate Public Hearing.** (3 minutes per individual).
5. **Consent Agenda** – modification(s); motion to approve. (**NOTE:** Items proposed by the City Manager for consideration by the City Commission are included on the “Consent Agenda.”).
6. **Appeals.**

7. **General Public Presentations.** – (Presentations (maximum of 10 minutes per presentation)). All presentations using video or power-point must be submitted to the City Clerk’s Office not less than 5 days prior to the Commission Meeting at which they will be presented. A Presentation Support Services Request (available on the City’s website) MUST accompany all presentations. The Form is available at: [http://www.citystaug.com/document\\_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf](http://www.citystaug.com/document_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf)
8. **Ordinances and Resolutions - Public Hearing Required.**
  - A. **Ordinances - First Reading.**
  - B. **Ordinances - Second Reading.**
    - 8.B. **Ordinance 2017-06:** Limits Certificates of Demolition to one year; provides for a six-month administrative extension or, in the alternative, a one year HARB extension. (*I. Lopez, City Attorney*).
9. **Ordinances and Resolutions - No Public Hearing Required.**
  - A. **Ordinances** – First Reading.
  - B. **Resolutions**
10. **Staff Reports and Presentations.**
  - 10.A. Monthly update – January Financials. (*M. Litzinger, Director, Finance*).
  - 10.B. Review and approve the City’s list of priority projects to be submitted to the North Florida Transportation Planning Organization. (*M. Graham, Director, Public Works*).
11. **Items by City Attorney** (*See Consent Agenda also*).
  - 11.A. Sunshine, Public Records and Ethics Minute. No Presentation. Information provided by the City Attorney’s office as an on-going series to keep the Commission abreast of relevant developments.
12. **Items by City Clerk.** (*See Consent Agenda also*).
  - 12.A. Notification of one upcoming vacancy on the Historic Architectural Review Board. (*D. Galambos, City Clerk*).

**13. Items by City Manager.**

**14. Items by Mayor and Commissioners.**

**15. Adjourn.**

**NOTICES:** In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. \*\*\*In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. \*\*\*The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission.

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**CONSENT AGENDA – MARCH 13, 2017**

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**CA.1. Preview of upcoming Commission meetings.**

- a) **The following ordinances are tentatively scheduled for 2<sup>nd</sup> reading on March 27, 2017: *None.***
- b) **Reminder of upcoming meetings:**
- March 26, 2017 – Regular Commission Meeting at 5:00 p.m.

**CA.2. Approval of Minutes from prior commission meetings:**

- February 27, Regular Commission Meeting.
- February 27, Shade Meeting

**CA.3. Release of Lien for Unit Connection Fee Mortgage(s): *None.***

**CA.4. PROPOSED Proclamations, Certificates of Appreciation/Recognition. (Commission approval required). (To be read at a subsequent meeting).**

**CA.4.** Proclamation 2017-06 – Proclaiming April 2017 as Water Conservation Month.

**CA.5. Notification of Proclamations/Certificates of Recognition issued: *None.***

**CA.6.** Advises Commission of the City archaeology program fees and programs and staffing. (*D. Birchim, Director, Planning and Building*).

**CA.7. Resolution 2017-12:** Authorizes a minor modification and the execution of the Utility Work by Highway Contractor Agreement between the FDOT and COSA for the utility relocations and sidewalk construction along US1 from Northrop Grumman to Stokes Landing Road. (*M. Graham, Director, Public Works*).

**CA.8.** Notification of equipment no longer utilized by the department to be donated to the Welaka Police Department. (*B. Fox, Chief, St. Augustine Police Department*).

**CA.9.** Invoice number 93141 dated February 21, 2017 from Marks Gray, P.A. for services regarding *Wendler v. City of St. Augustine* in the amount of \$20,845.24. (*J. Lopez, City Attorney*).

*End of Consent Agenda*