



**CITY OF ST. AUGUSTINE CITY COMMISSION**  
**REGULAR MEETING AGENDA**  
**MONDAY, FEBRUARY 13, 2017 - 5:00 PM**  
**Alcazar Room**

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1. **Call to Order.**  
Roll Call.  
Invocation and Pledge of Allegiance.
2. **Administrative Items.**  
Regular Agenda – modification(s); motion to approve.
3. **Special Presentations, Proclamations / Recognitions.**
4. **Public Comments for General Public Comments or Agenda Items not requiring a Separate Public Hearing.** (3 minutes per individual).
5. **Consent Agenda** – modification(s); motion to approve. (**NOTE:** Items proposed by the City Manager for consideration by the City Commission are included on the “Consent Agenda.”).
6. **Appeals.**
7. **General Public Presentations.** – (Presentations (maximum of 10 minutes per presentation)). All presentations using video or power-point must be submitted to the City Clerk’s Office not less than 5 days prior to the Commission Meeting at which they will be presented. A Presentation Support Services Request (available on the City’s website) MUST accompany all presentations. The Form is available at:  
[http://www.citystaug.com/document\\_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf](http://www.citystaug.com/document_center/Administration/CityClerk/PresentationSupportServicesRequest04152016.pdf)

**8. Ordinances and Resolutions - Public Hearing Required.**

**A. Ordinances - First Reading.**

**B. Ordinances - Second Reading.**

**8.B.1. Ordinance 2016-28:** As requested by City Commission, this Ordinance has been amended to provide for the waiver of certain fees and costs for indigent individuals once that status has been determined. *(D. May, Assistant City Attorney)*

**8.B.2. Ordinance 2017-01:** Clarifies the existing procedures for a City Commission appeal, the record of the hearing and the requirement of a transcript, includes appeal to the City Commission of negative Planning and Zoning Board recommendations for a rezoning or comp plan amendment in the appeal section of the code, provides the property owner with automatic legal sufficiency to go directly to the substantive hearing. *(I. Lopez, City Attorney)*.

**8.B.3. Ordinance 2017-02:** Clarifies the existing procedures for a record of the hearing of the Historic Architectural Review Board and allows Historic Architectural Review Board the same ability as the Planning and Zoning Board to include reasonable time limits on its orders. *(I. Lopez, City Attorney)*.

**8.B.4. Ordinance 2017-03:** Modifies the Planning and Zoning Board recommendation report process for re-zonings and comprehensive plan amendments to remove the automatic forwarding of a report to the City Commission when there is a negative recommendation, and instead provides for an appeal to the City Commission. This amendment also corrects the statutory reference to current state law. *(I. Lopez, City Attorney)*.

**9. Ordinances and Resolutions - No Public Hearing Required.**

**A. Ordinances – First Reading.**

**9.A. Ordinance 2017-04:** Changes St. Augustine Municipal Firefighters' Pension Trust to comply with Internal Revenue Service Code and Chapter 2015-39 Laws of Florida. *(T. Burchfield, Assistant City Manager)*.

**B. Resolutions**

- 9.B.1. Resolution 2017-02:** Vacates a City right-of-way located on Bravo Park Avenue. (*M. Graham, Director, Public Works*).
- 9.B.2. Resolution 2017-08:** Consolidates protocol regarding awards presented by the City Commission. (*P. Williamson, Director, Public Affairs*).
- 9.B.3. Resolution 2017-09:** Allows athletic events to receive a permit to use the City's rights-of-way on Saturdays and Sundays as early as 6 a.m. and concluding by 10 a.m. (*P. Williamson, Director, Public Affairs*).

**10. Staff Reports and Presentations.**

- 10.A.** First Amendment to Lease between the City and the Armory Board of the State of Florida to add approximately 35 parking spaces at the Davenport Park/St. Johns County Library which is under lease to the Armory Board of the State of Florida (Florida National Guard). (*T. Burchfield, Assistant City Manager*).
- 10.B.** Public Hearing regarding the Community Development Block Grant Application which, at the direction of the City Commission, includes the Lincolnville Region Utility Rehabilitation Project. (*T. Fleming, Deputy Director, General Services*). Related items include:
- Resolution 2017-06:** Implements the long term and short term objectives of the City's Community Development Plan. (*T. Fleming, Deputy Director, General Services*).
- Resolution 2017-07:** Approves the project for inclusion in the grant application and authorizes \$50,000 in matching funds and the City Manager to execute all documents relating to the grant. (*T. Fleming, Deputy Director, General Services*).

**11. Items by City Attorney (See Consent Agenda also).**

- 11.A.** Sunshine, Public Records and Ethics Minute. No Presentation. Information provided by the City Attorney's office as an on-going series to keep the Commission abreast of relevant developments.

**12. Items by City Clerk. (See Consent Agenda also).**

**13. Items by City Manager.**

**14. Items by Mayor and Commissioners.**

## **15. Adjourn.**

**NOTICES:** In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. \*\*\*In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services. \*\*\*The City of St. Augustine encourages anyone wishing to present the invocation at city commission meetings to contact the City Clerk's office, to be placed on the rotation list, and encourages people of all religious affiliations or of no religious affiliation to present a non-denominational invocation to inspire us in the work of the City Commission.

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**CONSENT AGENDA – FEBRUARY 13, 2017**

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1. **Preview of upcoming Commission meetings.**
  - a) **The following ordinances are tentatively scheduled for 2<sup>nd</sup> reading on February 27, 2017: *None.***
  - b) **Reminder of upcoming meetings:**
    - February 27, 2017 – Regular Commission Meeting at 5:00 p.m.
2. **Approval of Minutes from prior commission meetings:**
  - January 9, Regular Commission Meeting
  - January 23 Special Commission Meeting
  - January 23 Regular Commission Meeting
3. **Release of Lien for Unit Connection Fee Mortgage(s):**

**CA.3.** 2621 Usina Street – Jeffrey Rodriguez and Linda Rodriguez.
4. **Proposed Proclamations, Certificates of Appreciation/Recognition. (Commission approval required). (To be read at a subsequent meeting). *None.***
5. **Notification of Proclamations/Certificates of Recognition issued: *None.***
6. Artifact Loan Agreement for approval of an obelisk placed at D. P. Davis Park and owned by Kathleen and Mark Edwards. (*D. Birchim, Director, Planning and Building*).
7. Petition for Voluntary Annexation and Pre-Annexation Agreement for property adjacent to 1865 A1A South and Santander Street. (*D. Birchim, Director, Planning and Building*).
8. Approval of lease rental of Galimore Center by the YMCA from May 30<sup>th</sup>, 2017 to August 4, 2017 from 6 a.m. to 6 p.m. (*J. Piggott, Director, General Services*).

*End of Consent Agenda*