

CITY OF ST. AUGUSTINE, FLORIDA

Code Enforcement, Adjustments and Appeals Board Meeting  
May 8, 2018

The Code Enforcement, Adjustments and Appeals Board met in formal session at 3:00 P.M., Tuesday, May 8, 2018, in the Alcazar Room at City Hall. The meeting was called to order by Clyde M. Taylor, III, Chairman, and the following were present:

**1. ROLL CALL**

Clyde M. Taylor, III, Chairman  
Martha Mickler, Vice Chairman  
Dennis Wissel  
CeCe Reigle  
Noel Mahr  
Larry Weeks  
Stephen Simmons

**Staff Present:**

John Cary, Esq., Assistant City Attorney  
Richard Schauland, Building Official & Code Enforcement Manager  
Curtis Boles, Code Enforcement Inspector  
Robert van Mierop, Code Enforcement Inspector  
Sandra Partin, Administrative Coordinator, Recording

The City staff was sworn in.

**2. APPROVAL OF MINUTES**  
**(March 13, 2018)**

**MOTION**

Mr. Taylor moved to approve the minutes as presented. The motion was seconded by Mr. Simmons and approved by unanimous voice vote.

**3. DISCLOSURE OF EX-PARTE**  
**COMMUNICATIONS**

None.

Public comment for items not on the agenda was opened, however there was no response.

**4. VARIANCES/TREE REMOVAL**

None.

**REVIEW OF PREVIOUSLY HEARD**  
**CASES**

None.

**5. REVIEW OF NEW CASES**

**Item 6 (a)** **2018-0119**

**Florida East Coast Railway, LLC**  
**Coastal Hwy (US-1)**  
**Parcel 149530-0000**

**New sign constructed to replace destroyed, non-conforming sign on US-1  
City Code, Chapter 3, Section 3-23**

**Mr. Schauland read from the staff report and testified to the following:**

- The tenant of the billboard entered into a stipulation agreement and made application for a demolition permit earlier that day.
- Staff was seeking the case be continued until the June meeting.

Mr. Taylor asked for clarification of whether the sign had been erected after the stop work order had been posted.

Mr. Schauland replied that a separate company had placed the sign and then removed it a few days later.

**MOTION**

**Mr. Taylor moved to continue to the June 2018 meeting. The motion was seconded by Mrs. Mickler and approved by unanimous voice vote.**

**7. CITY ATTORNEY ITEMS**

None.

**8. OTHER BUSINESS**

**Item 8 (a)**

**Urban Forestry Management Plan**

Mr. Schauland reported that the City had entered into a contract with Marquis Latimer and Halback for Arboriculture Services as requested, and that a presentation would be given at the next meeting of June 12, 2018.

**9. REVIEW OF CONFLICT STATEMENTS FROM PREVIOUS MEETING**

None.

**10. ADJOURNMENT**

Meeting was adjourned at 3:13 P.M.

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Clyde M. Taylor, III, Chairperson

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Sandra Partin, Administrative Coordinator